

# APPLICATION FOR LOADING ZONE

City of Pittsburgh  
301 City-County Building

Department of Mobility & Infrastructure  
414 Grant Street, Pittsburgh, PA 15219

Please complete the following in its entirety: (Please Print)

Company requesting Loading Zone \_\_\_\_\_ Phone No. ( ) \_\_\_\_\_

Address \_\_\_\_\_ Pittsburgh, PA \_\_\_\_\_

On which Street should the Loading Zone be located \_\_\_\_\_

Circle days this zone will be used SUN - MON - TUES - WED - THURS - FRI - SAT

What time during the day will this zone be used? \_\_\_\_\_

How many trucks will use this zone daily \_\_\_\_\_ Passenger automobiles \_\_\_\_\_

What is the average duration of vehicles stop \_\_\_\_\_ How many pick-ups & deliveries made daily \_\_\_\_\_

What items are typically delivered \_\_\_\_\_

Does your building have an off-street loading area? Yes \_\_\_\_\_ No \_\_\_\_\_

Will the loading be done with the vehicles standing parallel to the curb or will the vehicles back to the curb?

Parallel to Curb \_\_\_\_\_

Back to Curb \_\_\_\_\_

I UNDERSTAND THAT THE PARKING OF MY VEHICLES, OR THE VEHICLES OF ANY OTHER PERSON OR PERSONS IS PROHIBITED IN A LOADING ZONE AND THAT SUCH A ZONE IS FOR THE SPECIFIC PURPOSE OF LOADING AND/OR UNLOADING OF VEHICLES NECESSARY OR CONDUCTING BUSINESS, AND THAT ALL SUCH LOADING MUST BE EXPEDITIOUSLY PERFORMED. IN NO CASE SHALL THE STOP FOR LOADING OR UNLOADING EXCEED THIRTY MINUTES. I AGREE TO STRICTLY ABIDE BY THESE REGULATIONS. I FURTHER UNDERSTAND THAT A LOADING ZONE IS FOR THE FREE USE OF ALL BUSINESSES IN THE AREA.

If this zone is granted, I hereby certify that my business will keep the zone painted, so as to plainly visible at all times, exactly as originally painted by the City of Pittsburgh; that quick drying paint of the proper color will be used; that we will protect all persons from injury due to the painting of this zone; and that we accept full responsibility in the event of any injuries to any person because of the painting or maintenance of said zone. I hereby warrant that I have the authority to accept this responsibility in behalf of my business. In the event my business should be discontinued at this address for any reason, or should my business be conveyed to another person or persons, I agree to give prompt notice of the same to the Department of Engineering and Construction. This permit shall be available for inspection by the Department of Engineering and Construction and/or the Bureau of Police.

Signature of person completing application \_\_\_\_\_

Printed name of person completing application \_\_\_\_\_

Official Title \_\_\_\_\_ Date \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE

For City of Pittsburgh Use:

## LOADING ZONE PERMIT

APPROVED

SIGN WORK ORDER \_\_\_\_\_ SIGN TYPE \_\_\_\_\_ PAINT WORK ORDER \_\_\_\_\_ LENGTH \_\_\_\_\_

DISAPPROVED FOR THE FOLLOWING REASON(S):

Falsification of Information.

Current parking restrictions prohibit parking at this location.

Other: \_\_\_\_\_  
\_\_\_\_\_

INVESTIGATED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_