



Permit Inspection Guide

Construction Permits

Inspection Type	Who Initiates	What Occurs	When Occurs ¹	Banner (BN)	Construction Staging (Demolition Dumpster) (CS)	Construction Staging (Machinery) (CS)	Construction Staging (Materials Staging) (CS)	Construction Staging (Scaffolding) (CS)	Moving (MV)
Compliance	Permittee	Inspector checks for compliance with permit terms and conditions and whether the permittee is following DOMI-approved plans.	Anytime within the valid permit dates.	Required	Required	Required	Required	Required	Required
Post-Occupancy	Inspector	Inspector verifies that the permittee's occupancy of the public right-of-way does not extend past valid permit dates.	Inspection supervisor runs regularly scheduled report of expired permits. Inspectors then go through the list to check for compliance with expiration. Violations are moved to Code Enforcement.	Required	Required	Required	Required	Required	Required

¹ Permittees can request an inspection online through the OneStopPGH portal or by calling the DOMI inspector listed on the permit.



Permit Inspection Guide

Excavation Permits

Inspection Type	Who Initiates	What Occurs	When Occurs ¹	Construction Staging (Barricade) (CS)	Curb Cut (CC)	Opening (OP)	Pole (PL)	Sidewalk Repair (SIDE)
Pre-Work	Permittee	At the discretion of the inspector, an on-site meeting with the contractor may be required. In other cases, the inspector will visit the site alone. Permittees are encouraged to proactively request a meeting if field adjustments or constraints are anticipated. Inspector documents existing conditions, especially of pavement and sidewalks. Inspector also identifies potential conflicts or field adjustments, and discusses restoration (if applicable) with permittee.	Anytime within the valid permit dates.	Required	Required	Required	Required	Required
Opening²	Permittee	Inspector checks for compliance with permit terms and conditions and whether the permittee is following DOMI-approved plans.	Depends on permit type. See notes in table.	Required <i>(after barricade is in place)</i>	Required <i>(after the form is set and before pouring concrete)</i>	Required <i>(for street and trench openings: after openings are mades)</i>	Required <i>(once the pole replacement or transfer is scheduled)</i>	Required <i>(after the form is set and before pouring concrete)</i>
Final³	Permittee	Inspector checks that no damage has occurred to the public ROW, that restoration has been done correctly, and that all improvements/changes to the ROW are acceptable. This inspection is required to close certain permit types.	Needs to be completed prior to the permit's expiration but after certain points depending on permit type. See notes in table.	Required <i>(prior to removing the barricade)</i>	Required <i>(after the concrete has set)</i>	Required <i>(after restoration is complete)</i>	Required <i>(after the base repair is complete)</i>	Required <i>(after the concrete has set)</i>

¹ Permittees can request an inspection online through the OneStopPGH portal or by calling the DOMI inspector listed on the permit.

² At the discretion of the inspector, the pre-work and opening permit inspections can occur during the same site visit.

³ The permit must pass all previous inspections in order to pass the final inspection and have the work deemed complete.