CITY OF PITTSBURGH OTHER POST EMPLOYMENT BENEFITS TRUST FUND

SEMI-ANNUAL BOARD MEETING

VIA CONFERENCE CALL

CITY OF PITTSBURGH
DEPARTMENT OF FINANCE
CITY-COUNTY BUILDING
PITTSBURGH, PENNSYLVANIA 15219

WEDNESDAY, APRIL 8, 2020

APPEARANCES: (All via conference call)

Other Post Employment Benefits Trust Fund Board:

Ms. Margaret L. Lanier, Chairwoman

Ms. Yvonne Hilton, Member

Ms. Janet Manuel, Member

As Counsel for Other Post Employment Benefits Trust Fund:

Frank, Gale, Bails, Murcko & Pocrass, P.C. Frederick N. Frank, Esquire Gulf Tower, 33rd Floor 707 Grant Street Pittsburgh, Pennsylvania 15222

As Presenters:

Keith McFarland, Vice President Senior Institutional Portfolio Manager Fifth Third Bank 1 South Main Street Dayton, Ohio 45402

Bradley Walters, Vice President Senior Institutional Relationship Manager Fifth Third Bank 21 East State Street 8th Floor West Tower Columbus, Ohio 43215

Evi Laksana, ASA, MAAA Korn Ferry 12012 Sunset Hills Road, Suite 920 Reston, Virginia 20190

Jason Fine, Senior Principal Korn Ferry 1650 Arch Street, Suite 2300 Philadelphia, Pennsylvania 19103

Also Present: (All via conference call)

Patrick Cornell, Senior Budget Analyst Adam Hoffman, Internal Auditor Kevin Pawlos, Senior Manager, Operating Budget

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1	(Whereupon, the meeting commenced at 2:03 p.m.)
2	PROCEEDINGS
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4	MS. LANIER: This is the Other Post Employment
5	Benefits Trust Fund meeting. This is our semi-annual board
6	meeting. The date is April 8th, 2020, and the time is
7	2:03 p.m. This meeting is being conducted by conference call.
8	This meeting is being called to order. Roll call.
9	Council President Theresa Kail-Smith?
10	Controller Michael Lamb?
11	Director Janet Manuel?
12	MS. MANUEL: Present.
13	MS. LANIER: Solicitor Yvonne Hilton?
14	MS. HILTON: Here.
15	MS. LANIER: And I'm going to refer to Solicitor
16	Frank. Do we have a quorum?
17	MR. FRANK: You have a quorum.
18	MS. LANIER: Okay. Thank you.
19	Next I'm going to call for public comment. Is there
20	anyone on the line who wishes to make a public comment?
21	Hearing no one wishing to make a public comment,
22	we're going to move on to approval of minutes, approval of
23	minutes from the last biannual meeting of November 6, 2019.
24	May I have motion to approve?
25	MS. MANUEL: Janet Manuel makes a motion to approve.

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1	MS. HILTON: Yvonne Hilton
2	MS. LANIER: Is there a second?
3	MS. HILTON: Yeah. Yvonne Hilton seconds.
4	MS. LANIER: All in favor, signify by saying aye.
5	MS. HILTON: Aye.
6	MS. LANIER: Aye.
7	MS. MANUEL: Aye.
8	MS. LANIER: Are there any opposed? No opposed.
9	We'll move on to bills and communications, the
10	report from the Chair, myself, Margaret Lanier.
11	The fund balance as of March 31st, 2020,
12	\$24.3 million.
13	The first quarterly transfer of 625,000 into the
14	OPEB Trust Fund has been made; however, the City is looking for
15	ways to control spending in the current unstable environment.
16	The OPEB Trust Fund will not be completely funded for use well
17	into the future. The City will be looking to defer the next
18	quarterly payment of 625,000 due June 1st. Deferring the
19	payment will just extend the timeline for completing funding.
20	Transfers to the police arbitration fund has
21	continued again for this year.
22	Transfers to the fire arbitration fund from the
23	City's general fund has continued again for the year as well.
24	The yearly contribution to the disabled
25	firefighters' OPEB Trust Fund has been made this year.

Are there any questions? Thank you.

Next we'll have the report -- the solicitor's report. Solicitor Frank.

MR. FRANK: Thank you. The trustees will recall under the 2017 arbitration award of the firefighters the City is required to establish a dedicated account for postretirement health care benefits for disabled firefighters. The award, however, doesn't provide for a specific contribution to fund the account or a method of calculating the contribution.

December 2018, when the issue first arose, we actually made a calculation of the present value of the cost of funding medical benefits for the disabled firefighters projected over a 72-year period. We proposed to the firefighters that we would take that present value and divide it over 72 years to fix the annual contribution. That was agreed to by the firefighters.

At the time of the agreement in December of 2018, however, there were three disabled firefighters. As of November 2019, there were now seven disabled firefighters. We asked the actuary to make an adjusted present value for the seven disabled firefighters. We did it based upon a 6.75 discount rate -- our actuary did it for us, I should say -- which is consistent with the expected rate of return of the OPEB Trust Fund. Again, we divided the present value over 72 years, and it resulted in an annual contribution of \$43,934 to

the disabled firefighters' fund. The firefighters agreed to this calculation, and we increased our contribution to the disabled firefighters' fund accordingly.

The other activity that has occurred since our last meeting is that each year the professional service providers to the fund, which are my law firm and Fifth Third, are required to give an annual disclosure, which is due May 1, per the state pension act, disclosing political contributions, gifts to public officials, and other matters. We have sent a reminder to Fifth Third of this requirement.

I'm also reminding the trustees when completing their statement of financial interest, which is due to the city clerk by May 1, you need to note that among the positions you hold is a trustee of the fund in addition to any other position you hold.

Are there any questions?

MS. MANUEL: Solicitor, this is Janet Manuel. Just for confirmation to assure my understanding, does that mean not only list our -- for example, myself, my City of Pittsburgh position, but then you also stated that we should list the board of trustees role as well?

MR. FRANK: Yes. Yeah. You have to list that you're a trustee of the OPEB benefit trust fund. And you also would have to list that you're a trustee of the comprehensive fund because you're a trustee of both funds.

Thank you for the clarification. 1 MS. MANUEL: 2 MR. FRANK: Yeah. I mean, there's a space there 3 that you can do it. You also can just make an attachment if 4 you don't have the space for all your positions and just say 5 "See attached" and just type them out. 6 MS. MANUEL: Thank you. 7 MR. FRANK: Sure. Thank you, Solicitor Frank. 8 MS. LANIER: 9 Next we're going to move on to the Fifth Third 10 report by Keith McFarland. MR. McFARLAND: Hello. Keith McFarland. 11 Before I 12 start, I want to ask Brad Walters if he has any comments from 13 Fifth Third that he wanted to make before I get started with the investment review. 14 Brad? 15 MR. WALTERS: Nothing from my end. Just that, you 16 know, we're here to continue to partner with you, and we hope 17 everything is well. 18 I want to turn it back over to Keith to talk about the investments. 19 20 MR. McFARLAND: Okay. I first just want to tell you 21 what the report shows. We will show market values, when I go over the asset values, as of March 31st of '20, but the 22 23 performance that will be shown will be as of 2/29/20. So just 24 to clarify that because you may see some different values

between what is shown on the performance part of the report and

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the market values.

Obviously, over the last month markets have been volatile, to say the least. And the reason we're doing this meeting over the phone is because of the coronavirus that has impacted markets globally and has significantly impacted both equity and fixed income markets.

So as I go over the report, starting with this report, I'm going to skip over the first few pages and jump to page 7.

One of the things I did skip over were the returns year to date, but I'm just going to give you those verbally because, obviously, the returns as of February 29th versus where we are now are somewhat irrelevant, but just to give you an idea where markets have been.

And markets are up again today. It does seem that the market has stabilized somewhat as the Federal Reserve has come in and added stimulus, and the government -- the \$2 trillion stimulus package has done at least something to stabilize the market.

But just as of yesterday's close of business, the S&P 500 year to date is down 17.25 percent. The Russell 2000, which represents small cap stocks, is down 31.45 percent. Developed international markets are down 21.84 percent, and emerging markets are down 20.89 percent. So just to give you -- it's broad-based markets down across the board.

But just in contrast, if you look at it just for the first part of April, most of these markets are up anywhere from 1 to 3 percent, so the market has stabilized somewhat.

The other thing, looking at fixed income markets, returns are going to be somewhat muted. One of the things the Fed had to do was come in and add stimulus to those markets to firm up the markets as there were actually more sellers than buyers. So all of that, the markets have been very much disrupted, particularly high yield fixed income, which we don't have much of in this portfolio, down 13 percent year to date largely because of the collapse in the price of oil.

So if we get into the actual portfolio, we start on page 7. I always put this in when markets are volatile just to put everything in context. And what this shows -- this report just shows returns of the S&P 500 going back all the way through 1926, so it reflects the Great Depression. So the contrast, the left side of the chart, you see at the top it shows where markets were down 20 percent, 20 to 10 percent, and fewer than 10 percent versus the right-hand side of the chart where it shows positive returns for the market.

And you see what this simply illustrates is the market is up far more than it is down. These periods happen.

I'm still at this point not even sure that the market is going to be down more than 20 percent this year, and it remains to be seen where it will end up. But the point of this is that the

market is up far more than it is down and that, as a long-term investor, patience is key.

If we go to page 8, this shows the market values as of the end of March. And as was mentioned earlier, we're at 24.3 million. Actually, as of the close yesterday, you're at 24.6 million. Just through the first week of April, about 55 percent equities, 5 percent real assets, a small position in alternatives, 36 percent fixed income. And the target as specified in the policy is 60 percent equities, so we're right at that target.

And one of the things that you do when you have volatile markets is you rebalance the portfolio. So when you're above your target, you move it down to your target. When you're below, you move it up. That's adding risk when markets are down, taking it off when markets are up, and the simple investment concept: sell high, buy low.

If we move to pages 9 and 10 -- and I'm going to start really right here on page 10 just to give you an idea of what the equity portfolio looks like. One of the things that was done over the last two years is transition the portfolio into more lower-cost investments, which are lower cost to you. And one of the things we've done is added factor investing, and that has actually helped us on a performance basis. Things such as the iShares, if you look in the large cap space. And we've done that in small, mid, and international as well. But

things like iShares, the third investment down, minimum volatility. Those are types of investments that perform better when the market is in volatile times like we are now. So we've been adding more things that will react when the markets are volatile in this case and to actually protect the principal. Not that we're not going to go down, but we go down less than the market when the markets are in this type of condition. Now, if we move to page 13 and 14 -- we'll start on 13. Here is where we'll look -- and, again, this is as of 2/29 -- at the category performance. And I'm really going to focus on -- you see positive performance in the fixed income, which is the second gray line. But the third gray line, equity, is to give you an idea of how the portfolio has performed. When this started at the end of February, it was down -- the equities were down 8.4 percent. Real assets were down 4 1/2 percent. If you go to the next page, you see the overall portfolio was down 3.8 percent. Obviously, since that time, the market significantly tanked through March. And while I don't have those complete numbers, the portfolio was down 12.7 percent. However, it has been up about 3 1/2 percent in the first part of April, in this week. So this volatility is likely to continue, and we know we will go through these periods. But as things improve -- the market is always forward-looking, and as long as

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things continue to improve and if we take a more patient, balanced approach to what is going on, we would expect markets to improve.

It's likely that when we see second-quarter GDP, it's going to be a very ugly number, but if the economy is starting to come back online -- again, the market looks forward, but it won't pay attention. We've already felt much of the pain from what is going to happen there. And I think the market will expect that, and the market will look as the economy comes back online.

The good thing is that the financial system was in good shape as opposed to 2008 before this happened, which will allow a much quicker recovery. And in addition, the government added stimulus very early on as this was happening, so that will allow the economy to, again, rebound much quicker.

I want to move to the next page. On page 15, this just shows the disabled firefighters' fund. And you'll see that's at 73,179.43.

The one thing I did want to confirm here, given what we -- given the size, it was in the right -- it was in the right investment. But as we move forward, does this move with the same policy that we invest the other fund as we would begin to invest this in the market? That's just a question. That doesn't need to be answered now. I just -- I want to confirm the policy for which we would invest these funds.

So with that, are there any questions? 1 MS. MANUEL: This is Janet Manuel. 2 3 MR. McFARLAND: Yes. MS. MANUEL: In regard to the recommendation, is 4 there a time frame that you're suggesting for us to consider 5 6 that as well? 7 MR. McFARLAND: Well, we have a policy based on the trust agreement that we have for the other fund. And if there 8 is one, I don't have it for the disabled firefighters unless it 9 10 is to follow the same OPEB agreement of the prior one. I can gradually invest it toward the same targets that we 11 12 invest the other fund. 13 MS. MANUEL: Thank you. 14 MS. LANIER: This is Margaret. Solicitor Frank, are you familiar with that policy? 15 Well, we have the overall investment 16 MR. FRANK: policy for the fund, and it would be my recommendation to the 17 trustees that we follow it for the disabled firefighters. 18 Ι think, ironically, it was good that we kept this in cash, 19 20 but -- considering what has happened, but I would gradually, 21 subject to the direction of our investment advisor, move it 22 into equities and have it be a mirror of the larger fund. That 23 would be my recommendation. 24 MS. LANIER: Could I make a motion to have it 25 treated the same way --

1	MR. FRANK: Yes, you can.
2	MS. LANIER: as the OPEB Fund?
3	MR. FRANK: Right.
4	MS. LANIER: I make a motion to have the investment
5	policy be the same for the disabled firefighters' fund.
6	MS. MANUEL: Janet Manuel seconds.
7	MS. LANIER: All in favor, signify by saying aye.
8	Aye.
9	MS. MANUEL: Aye.
10	MS. LANIER: Any opposed?
11	MS. HILTON: Margaret, it's Yvonne. I'm not so much
12	opposed as I I think Mr. Frank suggested that, you know, we
13	look to our financial advisors to get confirmation. That would
14	be my only reservation.
15	MR. McFARLAND: Right. And I I'm giving you
16	that. I just want to confirm. You have a detailed policy for
17	the other fund
18	MR. FRANK: Right.
19	MR. McFARLAND: and I just want to confirm that
20	we follow that detailed policy.
21	MR. FRANK: Well, you certainly should be following
22	it for the larger fund, and I
23	MR. McFARLAND: And we are. We are. I just I
24	just don't have it I just didn't have it. Right. And with
25	that motion, I will follow the same policy that I'm following

for the existing larger fund. I just wanted to -- it was more 1 2 confirmation on my part that we were to invest it in the same 3 manner. MS. HILTON: Okay. I guess I then -- I just wanted 4 5 to make sure that was the advice. So I -- I mean, that's the 6 advice. 7 MR. McFARLAND: Right. I just -- that was more -- I 8 wanted to confirm. I didn't want to assume --9 MS. HILTON: Thank you. MR. McFARLAND: -- given these markets. 10 MS. LANIER: Okay. Are there any opposed? 11 12 Motion carried. Thank you. 13 Thank you, Mr. McFarland. 14 Next we're going to move on to a report by Korn 15 Ferry, and I believe Jason Fine is on the line. MS. LAKSANA: This is Evi Laksana. Yes, Jason is on 16 17 the line, but I will be delivering the report for Korn Ferry. 18 MS. LANIER: Okay. Thanks, Evi. 19 MR. FINE: Yeah. 20 MS. LAKSANA: Sure. I wasn't sure if you all have 21 the presentation that I forwarded to Adam. 22 distributed prior to the meeting? 23 MR. HOFFMAN: No, I don't believe I did, Evi. 24 Sorry.

No.

MS. LAKSANA:

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MR. HOFFMAN: When did you send it? I can quickly try to send it to everybody.

MS. LAKSANA: Oh, I was going to say that I can probably give a quick overview, and we can address any additional questions that you guys have after you receive the slides at another time, if that's okay.

I did send that to you -- let me see.

MR. FINE: This says March 11th or 12th, Evi. I actually have it up. Do you want me to forward it to Adam?

MS. LAKSANA: Sure. That would be great.

MR. FINE: All right. I'm going to forward it to you right now, Adam.

MR. HOFFMAN: Okay. Thank you.

MS. LAKSANA: I found the e-mail. It was on March 18.

So since you don't have the presentation or didn't have a chance to review it in advance, I'll just give a quick overview of the results of the fiscal year ending 12/31/19 disclosure in this meeting.

So this is on the '19, just what we call a roll forward year for the City. So we didn't do a full OPEB valuation. All we did essentially is just preparing the disclosure needed for your financial statement. The results for the fiscal year ending 12/31/19 disclosure is projected from the 2018 full valuation that we did last year, but we made

a few changes to the results -- to the assumptions.

The first one is to reflect the actual health care cost increases from 2018 to 2019, and that actually decreases the liability slightly, by 1.6 percent, because for some groups the premium rate has been increased. And for other groups, we also see a reduction in the post-65 premium rate, although there are also groups that have premium rates increasing more than expected. A combination of all those different changes by groups and by pre- or post-Medicare payment periods produce a net liability decrease by 1.6 percent.

The other assumption change that we made was on the discount rate. We received updated capital market assumptions from Fifth Third, and it looks like it is -- we are recommending that the expected rate of return of the trust is reduced from 6.75 percent last year to 6 percent in 2019.

So according to GASB 75 graduation, essentially because the City -- the trust -- the City's OPEB Trust is not expected to be depleted in the future, we are expecting that the trust will be able to pay for all future benefit payments, that we are using the expected long-term rate of return of the trust as the accounting disclosure discount rate. So this was essentially changed from 6.7 percent last year in 2018 to 6 percent in 2019. The reduction in discount rate caused a liability increase by about 8.4 percent. So once you apply those two changes, the total OPEB liability as of the end of

1 | 12/31/19 is 465 million, and that was an increase from the 2018 | 2 | liability of 429 million.

The assets performed well in 2019. It increased by 31 percent. So that contributed to a slightly higher funded ratio of 5.9 percent as of 12/31/19 compared to 4.85 percent in 2018.

We calculated actuarially what we would recommend the City contribute. For fiscal year 2019, which was determined last year, we were recommending 35.8 million, and that was using a 6.75 percent discount rate.

For fiscal year 2020, that amount increased slightly to 36.5 million, and that is using a lower discount rate, which is 6 percent. So although the discount rate dropped by 75 basis points, the actuarially determined contribution increase is very slight.

So looking at projected benefit payments, which is essentially the cash payment that we are expecting the City to make for the retirees' health care, it is expected -- it is slightly lower than last year because the health care cost is essentially slightly lower than last year. But similar to last year, the payment is expected to continue to increase, and it will reach its peak around 2033 at 36.2 million. For 2009 [verbatim], it is expected to be around 25 point -- 24.5 million. And for 2020, it is expected to increase to 25.5 million. This is essentially the cash payments that we

are expecting the City will be making for all your retirees.

Moving on to the funding of the benefit, the same message I have to share -- it's pretty much the same as what I mentioned last year. If the City continues to fully fund the retirees' health care expenses, or what we call a payroll cost, and contributing 2.5 million on top of the payroll cost, the benefits will be overfunded. So we had a conversation last year about trust projections and figuring out when would be the best time to essentially start paying for the benefit payments from the trust instead of paying it out of the City's general fund. So I would recommend that that study be revisited once we complete the 2020 valuation.

So the last thing that I would like to point out regarding the management of the OPEB liability. So I mentioned during a prior conversation that I had with Patrick that about three-quarters of the City liability is really due to the Medicare population, so not just the current Medicare population but also all the pre-Medicare retirees who will eventually transfer to the Medicare population.

So one easiest way to manage your OPEB liability in the future is basically making sure that you are getting the best price out there for your Medicare plans. I believe those plans are currently fully insured, so you should look to do a periodic RFP to make sure that you are getting the best price out there with the coverage that you are looking for.

1	So that is all I have. And I'll take any questions,
2	if there are any.
3	MS. LANIER: Hearing none, thank you, Evi.
4	MS. LAKSANA: You're welcome.
5	MS. LANIER: We'll move on to the presentation of
6	resolutions. I have one resolution, Resolution No. 1 of 2020,
7	a resolution authorizing the payment for professional services
8	rendered by Frank, Gale, Bails, Murcko & Pocrass, P.C., in the
9	amount of \$2,393 for the months of October 2019 through March
10	2020.
11	May I have a motion to approve?
12	MS. MANUEL: Janet Manuel makes a motion.
13	MS. HILTON: Yvonne Hilton seconds.
14	MS. LANIER: Thank you. Are there any opposed?
15	All in favor, signify by saying aye.
16	MS. HILTON: Aye.
17	MS. LANIER: Aye.
18	MS. MANUEL: Aye.
19	MS. LANIER: Motion carried.
20	Next we'll move to new business. We have no new
21	business listed.
22	We'll move on to continued business. Is there any
23	continued business?
24	Hearing none, I'll just ask for the last time. Is
25	there any business that anyone needs to discuss?

1	MR. FRANK: I just think this is Solicitor Frank.
2	I just think that we should note for the record in the
3	transcript that in the public notice of this meeting the
4	call-in number was provided to the public, that anyone could
5	participate if they wanted to. And this is consistent with the
6	recommendation for this type of meeting and the Office of Open
7	Records and complied with the Sunshine Act that the
8	advertisement did have that call-in number. That's all.
9	MS. LANIER: Thank you, Solicitor Frank.
LO	Do we have any other questions or comments?
11	Hearing none, may I have a motion to adjourn the
12	meeting?
13	MS. MANUEL: Janet Manuel makes a motion to adjourn
14	the meeting.
15	MS. HILTON: Yvonne Hilton seconds.
16	MS. LANIER: Thank you, everyone, for participating
17	and be safe. Meeting adjourned.
18	(Whereupon, the meeting adjourned at 2:35 p.m.)
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CERTIFICATE

COMMONWEALTH OF PENNSYLVANIA

COUNTY OF ALLEGHENY : SS.:

I, Rita A. Ross, Registered Professional Reporter, do hereby certify that the foregoing pages containing the proceedings before the OTHER POST EMPLOYMENT BENEFITS TRUST FUND BOARD held via conference call were reduced to stenotype by me and afterward transcribed by me or under my direction.

I hereby certify that the foregoing pages are a true and accurate transcript of said proceedings to the best of my skill and hearing ability.

I do further certify that I am not a relative of any party hereto, nor am I otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Coraopolis, Pennsylvania, on April 11, 2020.

RITA A. ROSS, RPR

Rita, a. Ross

Other Post Employmer	nt Benefits Trust Fund			April 8, 2020
	21.17.10	6.10		0.20.10.5
Φ.	21:17,18	6:18	~	8:20;10:5
\$	adjusted (1) 5:20	attached (1) 7:5	C	collapse (1) 9:11
AA (4)	advance (1)	attachment (1)		combination (1)
\$2 (1)	16:17	7:3	calculated (1)	17:8
8:18	advertisement (1)	attention (1)	18:7	commenced (1)
\$2,393 (1) 20:9	21:8	12:7	calculating (1) 5:9	3:1
\$24.3 (1)	advice (2)	authorizing (1)	calculation (2)	comment (3)
4:12	15:5,6	20:7	5:11;6:2	3:19,20,21
\$43,934 (1)	advisor (1)	award (2)	call (5)	comments (2)
5:25	13:21	5:5,7	3:7,8,19;16:20;	7:12;21:10
	advisors (1)	aye (11)	19:5	communications (1)
[14:13	4:4,5,6,7;14:7,8,9;	called (1)	4:9
	again (7)	20:15,16,17,18	3:8	compared (1)
[verbatim] (1)	4:21,23;5:24;8:15;	В	call-in (2)	18:5
18:23	11:9;12:6,15 agreed (2)	Ъ	21:4,8	complete (2) 11:20;19:12
<u> </u>	5:16;6:1	back (4)	can (7)	completely (1)
A	agreement (3)	7:18;9:15;12:6,10	7:3,3;13:11;14:1;	4:16
abla (1)	5:17;13:8,10	Bails (1)	16:1,3,4	completing (2)
able (1) 17:19	allow (2)	20:8	cap (2) 8:22;10:24	4:19;6:11
above (1)	12:13,15	balance (1)	6:22;10:24 capital (1)	complied (1)
10:13	alternatives (1)	4:11	17:12	21:7
according (1)	10:8	balanced (1)	care (5)	comprehensive (1)
17:16	although (2)	12:2	5:7;17:2;18:18,19;	6:24
accordingly (1)	17:6;18:13	based (2)	19:5	concept (1)
6:3	always (2)	5:21;13:7	carried (2)	10:16
account (2)	9:13;11:25	basically (1)	15:12;20:19	condition (1)
5:6,9	among (1)	19:21	case (1)	11:7
accounting (1)	6:13 amount (2)	basis (2) 10:23;18:14	11:5	conducted (1) 3:7
17:21	18:11;20:9	begin (1)	cash (3)	conference (1)
across (1)	annual (3)	12:22	13:19;18:17,25	3:7
8:25 act (2)	5:15,25;6:7	below (1)	category (1) 11:10	confirm (5)
6:8;21:7	answered (1)	10:14	caused (1)	12:19,24;14:16,19;
activity (1)	12:24	benefit (5)	17:23	15:8
6:4	apply (1)	6:23;17:19;18:16;	certainly (1)	confirmation (3)
actual (2)	17:24	19:2,9	14:21	6:18;14:13;15:2
9:12;17:2	approach (1)	Benefits (4)	Chair (1)	consider (1)
actually (7)	12:2	3:5;5:7,12;19:7	4:10	13:5
5:11;9:7;10:5,23;	approval (2) 3:22,22	best (3)	chance (1)	considering (1)
11:5;16:9;17:3	3:22,22 approve (3)	19:9,22,24	16:17	13:20 consistent (2)
actuarially (2)	3:24,25;20:11	better (1) 11:2	change (1)	5:23;21:5
18:7,14	April (4)	biannual (1)	17:11	context (1)
actuary (2) 5:20,22	3:6;9:2;10:6;11:22	3:23	changed (1) 17:22	9:14
3:20,22 Adam (3)	arbitration (3)	bills (1)	changes (3)	continue (4)
15:21;16:9,12	4:20,22;5:5	4:9	17:1,8,25	7:16;11:23;12:1;
add (1)	arose (1)	board (3)	chart (2)	18:21
9:6	5:10	3:5;6:21;8:25	9:17,19	continued (4)
added (3)	around (2)	both (2)	City (12)	4:21,23;20:22,23
8:17;10:22;12:14	18:22,23	6:25;8:5	4:14,17;5:5;6:12,	continues (1)
adding (2)	asset (1) 7:22	Brad (2)	19;16:21;17:17;18:8,	19:4
10:14;11:4	assets (3)	7:12,14 broad-based (1)	17;19:1,4,16	contrast (2) 9:1,17
addition (2)	10:7;11:15;18:3	8:25	City's (3)	contribute (1)
6:14;12:13	assume (1)	business (6)	4:23;17:17;19:10	18:8
additional (1)	15:8	8:20;20:20,21,22,	clarification (1) 7:1	contributed (1)
16:5 address (1)	assumption (1)	23,25	clarify (1)	18:4
16:4	17:11	buy (1)	7:24	contributing (1)
adjourn (2)	assumptions (2)	10:16	clerk (1)	19:6
21:11,13	17:1,12	buyers (1)	6:13	contribution (7)
adjourned (2)	assure (1)	9:8	close (2)	4:24;5:8,9,15,25;
• • • • • • • • • • • • • • • • • • • •			1 7	l

Other Post Employmen				April 8, 2020
6.2.19.14	1:1(5)	0.22	5.5 7.12 14 16 19	20.0
6:2;18:14	disclosure (5)	9:23	5:5,7,12,14,16,18,	20:8
contributions (1)	6:7;16:19,23,24;	eventually (1)	19,21;6:1;13:9,18	GASB (1)
6:8	17:21	19:19	firefighters' (5)	17:16
control (1)	discount (7)	everybody (1)	4:25;6:1,3;12:17;	GDP (1)
4:15	5:22;17:12,21,23;	16:2	14:5	12:4
Controller (1)	18:10,12,13	everyone (1)	firm (2)	general (2)
3:10	discuss (1)	21:16	6:6;9:7	4:23;19:10
conversation (2)	20:25	Evi (5)	first (8)	gifts (1)
19:7,15	disrupted (1)	15:16,19,23;16:8;	4:13;5:10;7:20;	6:8
coronavirus (1)	9:9	20:3	8:8;9:2;10:6;11:22;	given (3)
8:4	distributed (1)	example (1)	17:2	12:19,20;15:10
cost (6)	15:22	6:19	fiscal (4)	giving (1)
5:11;10:21;17:3;	divide (1)	existing (1)	16:18,24;18:8,11	14:15
18:19;19:5,6	5:14	15:1	fix (1)	globally (1)
Council (1)	divided (1)	expect (2)	5:15	8:5
3:9	5:24	12:2,9	fixed (5)	good (3)
coverage (1)	done (4)	expected (9)	8:6;9:4,9;10:8;	12:11,12;13:19
19:25	8:18;10:20,22,25	5:23;17:8,14,18,	11:11	government (2)
current (2)	down (20)	20;18:18,21,23,24	focus (1)	8:17;12:13
4:15;19:17	8:21,22,23,24,25;	expecting (3)	11:11	gradually (2)
currently (1)	9:10,18,22,24;10:1,	17:18;18:17;19:1	follow (4)	13:11,20
19:23	13,15;11:1,6,6,15,15,	expenses (1) 19:5	13:10,18;14:20,25	graduation (1) 17:16
D	16,18,20		following (2)	
D	dropped (1)	extend (1)	14:21,25	gray (2)
1.4.74	18:13	4:19	forward (5)	11:12,12
date (4)	due (4)	\mathbf{F}	12:7,21;16:9,11,21	Great (2)
3:6;8:11,21;9:10	4:18;6:7,12;19:16	r	forwarded (1)	9:16;16:10
December (2)	during (1)		15:21	groups (4)
5:10,17	19:15	factor (1)	forward-looking (1)	17:4,5,7,9
decrease (1)	10	10:22	11:25	guess (1)
17:10	\mathbf{E}	familiar (1)	found (1)	15:4
decreases (1)		13:15	16:14	guys (1)
` ` `				
17:3	earlier (1)	far (2)	frame (1)	16:5
dedicated (1)	10:4	9:22;10:1	13:5	
dedicated (1) 5:6	10:4 early (1)	9:22;10:1 favor (3)	13:5 Frank (19)	16:5 H
dedicated (1) 5:6 defer (1)	10:4 early (1) 12:14	9:22;10:1 favor (3) 4:4;14:7;20:15	13:5 Frank (19) 3:16,17;5:3,4;6:22;	Н
dedicated (1) 5:6 defer (1) 4:17	10:4 early (1) 12:14 easiest (1)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16;	H happen (2)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1)	10:4 early (1) 12:14 easiest (1) 19:20	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8;	H happen (2) 9:22;12:8
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18	10:4 early (1) 12:14 easiest (1) 19:20 economy (3)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9	H happen (2) 9:22;12:8 happened (2)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1)	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2)	H happen (2) 9:22;12:8 happened (2) 12:12;13:20
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1)	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2)	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1)	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29)	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20,	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2)	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1,	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17,	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2)	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22;	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1;	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1)	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1;	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1)	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1) 8:23 different (2) 7:24;17:8	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1) 4:15	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19 Fifth (5) 6:6,10;7:9,13; 17:13	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11 funded (2) 4:16;18:4 funding (3)	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1) 10:23
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1) 8:23 different (2) 7:24;17:8 direction (1)	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1) 4:15 equities (4)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19 Fifth (5) 6:6,10;7:9,13;	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11 funded (2) 4:16;18:4 funding (3) 4:19;5:12;19:2	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1) 10:23 high (2)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1) 8:23 different (2) 7:24;17:8 direction (1) 13:21	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1) 4:15 equities (4) 10:7,9;11:15;13:22	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19 Fifth (5) 6:6,10;7:9,13; 17:13 figuring (1) 19:8	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11 funded (2) 4:16;18:4 funding (3) 4:19;5:12;19:2 funds (2)	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1) 10:23 high (2) 9:9;10:16 higher (1) 18:4
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1) 8:23 different (2) 7:24;17:8 direction (1)	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1) 4:15 equities (4)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19 Fifth (5) 6:6,10;7:9,13; 17:13 figuring (1)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11 funded (2) 4:16;18:4 funding (3) 4:19;5:12;19:2 funds (2) 6:25;12:25	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1) 10:23 high (2) 9:9;10:16 higher (1)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1) 8:23 different (2) 7:24;17:8 direction (1) 13:21 Director (1) 3:11	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1) 4:15 equities (4) 10:7,9;11:15;13:22 equity (3) 8:6;10:19;11:13	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19 Fifth (5) 6:6,10;7:9,13; 17:13 figuring (1) 19:8	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11 funded (2) 4:16;18:4 funding (3) 4:19;5:12;19:2 funds (2) 6:25;12:25 future (4)	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1) 10:23 high (2) 9:9;10:16 higher (1) 18:4 Hilton (15) 3:13,14;4:1,1,3,3,5;
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1) 8:23 different (2) 7:24;17:8 direction (1) 13:21 Director (1) 3:11 disabled (12)	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1) 4:15 equities (4) 10:7,9;11:15;13:22 equity (3) 8:6;10:19;11:13 essentially (7)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19 Fifth (5) 6:6,10;7:9,13; 17:13 figuring (1) 19:8 financial (4) 6:12;12:11;14:13; 16:23	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11 funded (2) 4:16;18:4 funding (3) 4:19;5:12;19:2 funds (2) 6:25;12:25 future (4) 4:17;17:18,19;	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1) 10:23 high (2) 9:9;10:16 higher (1) 18:4 Hilton (15) 3:13,14;4:1,1,3,3,5; 14:11;15:4,9;20:13,
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1) 8:23 different (2) 7:24;17:8 direction (1) 13:21 Director (1) 3:11 disabled (12) 4:24;5:7,12,18,19,	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1) 4:15 equities (4) 10:7,9;11:15;13:22 equity (3) 8:6;10:19;11:13 essentially (7) 16:22;17:16,22;	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19 Fifth (5) 6:6,10;7:9,13; 17:13 figuring (1) 19:8 financial (4) 6:12;12:11;14:13; 16:23 Fine (4)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11 funded (2) 4:16;18:4 funding (3) 4:19;5:12;19:2 funds (2) 6:25;12:25 future (4)	happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1) 10:23 high (2) 9:9;10:16 higher (1) 18:4 Hilton (15) 3:13,14;4:1,1,3,3,5; 14:11;15:4,9;20:13, 13,16;21:15,15
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1) 8:23 different (2) 7:24;17:8 direction (1) 13:21 Director (1) 3:11 disabled (12) 4:24;5:7,12,18,19, 21;6:1,3;12:17;13:9,	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1) 4:15 equities (4) 10:7,9;11:15;13:22 equity (3) 8:6;10:19;11:13 essentially (7) 16:22;17:16,22; 18:17,20,25;19:9	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19 Fifth (5) 6:6,10;7:9,13; 17:13 figuring (1) 19:8 financial (4) 6:12;12:11;14:13; 16:23 Fine (4) 15:15,19;16:8,11	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11 funded (2) 4:16;18:4 funding (3) 4:19;5:12;19:2 funds (2) 6:25;12:25 future (4) 4:17;17:18,19; 19:21	H happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1) 10:23 high (2) 9:9;10:16 higher (1) 18:4 Hilton (15) 3:13,14;4:1,1,3,3,5; 14:11;15:4,9;20:13, 13,16;21:15,15 HOFFMAN (3)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1) 8:23 different (2) 7:24;17:8 direction (1) 13:21 Director (1) 3:11 disabled (12) 4:24;5:7,12,18,19, 21;6:1,3;12:17;13:9, 18;14:5	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1) 4:15 equities (4) 10:7,9;11:15;13:22 equity (3) 8:6;10:19;11:13 essentially (7) 16:22;17:16,22; 18:17,20,25;19:9 establish (1)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19 Fifth (5) 6:6,10;7:9,13; 17:13 figuring (1) 19:8 financial (4) 6:12;12:11;14:13; 16:23 Fine (4) 15:15,19;16:8,11 fire (1)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11 funded (2) 4:16;18:4 funding (3) 4:19;5:12;19:2 funds (2) 6:25;12:25 future (4) 4:17;17:18,19;	happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1) 10:23 high (2) 9:9;10:16 higher (1) 18:4 Hilton (15) 3:13,14;4:1,1,3,3,5; 14:11;15:4,9;20:13, 13,16;21:15,15 HOFFMAN (3) 15:23;16:1,13
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1) 8:23 different (2) 7:24;17:8 direction (1) 13:21 Director (1) 3:11 disabled (12) 4:24;5:7,12,18,19, 21;6:1,3;12:17;13:9, 18;14:5 disclosing (1)	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1) 4:15 equities (4) 10:7,9;11:15;13:22 equity (3) 8:6;10:19;11:13 essentially (7) 16:22;17:16,22; 18:17,20,25;19:9 establish (1) 5:6	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19 Fifth (5) 6:6,10;7:9,13; 17:13 figuring (1) 19:8 financial (4) 6:12;12:11;14:13; 16:23 Fine (4) 15:15,19;16:8,11 fire (1) 4:22	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11 funded (2) 4:16;18:4 funding (3) 4:19;5:12;19:2 funds (2) 6:25;12:25 future (4) 4:17;17:18,19; 19:21	happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1) 10:23 high (2) 9:9;10:16 higher (1) 18:4 Hilton (15) 3:13,14;4:1,1,3,3,5; 14:11;15:4,9;20:13, 13,16;21:15,15 HOFFMAN (3) 15:23;16:1,13 hold (2)
dedicated (1) 5:6 defer (1) 4:17 Deferring (1) 4:18 delivering (1) 15:17 depleted (1) 17:18 Depression (1) 9:16 detailed (2) 14:16,20 determined (2) 18:9,14 Developed (1) 8:23 different (2) 7:24;17:8 direction (1) 13:21 Director (1) 3:11 disabled (12) 4:24;5:7,12,18,19, 21;6:1,3;12:17;13:9, 18;14:5	10:4 early (1) 12:14 easiest (1) 19:20 economy (3) 12:5,10,15 e-mail (1) 16:14 emerging (1) 8:24 Employment (1) 3:4 end (5) 7:15;9:25;10:4; 11:14;17:25 ending (2) 16:18,24 environment (1) 4:15 equities (4) 10:7,9;11:15;13:22 equity (3) 8:6;10:19;11:13 essentially (7) 16:22;17:16,22; 18:17,20,25;19:9 establish (1)	9:22;10:1 favor (3) 4:4;14:7;20:15 February (2) 8:12;11:14 Fed (1) 9:6 Federal (1) 8:16 felt (1) 12:7 Ferry (2) 15:15,17 few (2) 8:8;17:1 fewer (1) 9:19 Fifth (5) 6:6,10;7:9,13; 17:13 figuring (1) 19:8 financial (4) 6:12;12:11;14:13; 16:23 Fine (4) 15:15,19;16:8,11 fire (1)	13:5 Frank (19) 3:16,17;5:3,4;6:22; 7:2,7,8;13:14,16; 14:1,3,12,18,21;20:8; 21:1,1,9 full (2) 16:21,25 fully (2) 19:4,23 Fund (29) 3:5;4:11,14,16,20, 22,23,25;5:8,24;6:1, 3,6,14,23,25;12:17, 22;13:8,12,17,22; 14:2,5,17,22;15:1; 19:4,11 funded (2) 4:16;18:4 funding (3) 4:19;5:12;19:2 funds (2) 6:25;12:25 future (4) 4:17;17:18,19; 19:21	happen (2) 9:22;12:8 happened (2) 12:12;13:20 happening (1) 12:14 health (5) 5:7;17:2;18:18,19; 19:5 Hearing (4) 3:21;20:3,24;21:11 Hello (1) 7:11 helped (1) 10:23 high (2) 9:9;10:16 higher (1) 18:4 Hilton (15) 3:13,14;4:1,1,3,3,5; 14:11;15:4,9;20:13, 13,16;21:15,15 HOFFMAN (3) 15:23;16:1,13

1 0	t Delients Trust Fund	T		April 6, 2020
hope (1)	15:15,16	long (1)	5:12	needs (1)
7:16	jump (1)	11:25	Medicare (4)	20:25
	8:8	long-term (2)	19:17,17,19,22	net (1)
I	June (1)	10:1;17:20	meeting (16)	17:10
	4:18	look (6)	3:1,5,6,7,8,23;6:5;	new (2)
idea (3)		9:1;10:24;11:9;	8:4;15:22;16:19;	20:20,20
	T/			
8:14;10:18;11:13	K	12:9;14:13;19:23	21:3,6,12,14,17,18	Next (8)
illustrates (1)		looking (5)	mentioned (3)	3:19;4:17;5:2;7:9;
9:21	Kail-Smith (1)	4:14,17;9:4;18:16;	10:4;19:4,14	11:17;12:16;15:14;
impacted (2)	3:9	19:25	message (1)	20:20
8:5,5	Keith (3)	looks (3)	19:3	none (3)
improve (3)	7:10,11,18	10:19;12:6;17:13	method (1)	20:3,24;21:11
	* *			* *
11:25;12:1,3	kept (1)	low (1)	5:9	note (2)
income (5)	13:19	10:16	Michael (1)	6:13;21:2
8:6;9:4,9;10:8;	key (1)	lower (4)	3:10	notice (1)
11:11	10:2	10:21;18:12,19,20	mid (1)	21:3
increase (5)	Korn (2)	lower-cost (1)	10:25	November (2)
17:24;18:1,14,21,	15:14,17	10:21	million (11)	3:23;5:19
24			4:12;10:5,6;18:1,2,	number (3)
increased (4)	\mathbf{L}	M	9,12,22,24,25;19:6	12:5;21:4,8
6:2;17:5;18:3,11			minimum (1)	numbers (1)
increases (1)	Laksana (8)	makes (3)	11:1	11:20
17:3	15:16,16,20,25;	3:25;20:12;21:13	minutes (2)	11.20
				0
increasing (1)	16:3,10,14;20:4	making (2)	3:22,23	U
17:7	Lamb (1)	19:1,21	mirror (1)	
instead (1)	3:10	manage (1)	13:22	Obviously (3)
19:10	LANIER (25)	19:20	month (1)	8:2,12;11:18
insured (1)	3:4,13,15,18;4:2,4,	management (1)	8:2	occurred (1)
19:23		19:14		6:4
	6,8,10;7:8;13:14,24;		months (1)	
interest (1)	14:2,4,7,10;15:11,18;	manner (1)	20:9	October (1)
6:12	20:3,5,14,17,19;21:9,	15:3	more (10)	20:9
international (2)	16	Manuel (21)	9:7,22,24;10:1,21;	off (1)
8:23;10:25	large (1)	3:11,12,25,25;4:7;	11:4;12:1;15:1,7;	10:15
into (5)	10:24	6:17,17;7:1,6;13:2,2,	17:7	Office (1)
4:13,17;9:12;	largely (1)	4,13;14:6,6,9;20:12,	most (1)	21:6
10:21;13:22	9:11	12,18;21:13,13	9:2	officials (1)
invest (6)	larger (3)	March (7)	motion (11)	6:9
12:22,23,25;13:11,	13:22;14:22;15:1	4:11;7:22;10:4;	3:24,25;13:24;	oil (1)
12;15:2	last (15)	11:19;16:8,15;20:9	14:4,25;15:12;20:11,	9:11
			12,19;21:11,13	
investing (1)	3:23;6:4;8:2;	Margaret (3)		once (2)
10:22	10:20;16:25;17:15,	4:10;13:14;14:11	move (15)	17:24;19:11
investment (7)	22;18:9,19,20,20;	market (19)	3:22;4:9;7:9;10:13,	one (12)
7:14;10:16;11:1;	19:4,7,13;20:24	7:21;8:1,16,19;9:3,	14,17;11:8;12:16,21,	3:21;8:10;9:5;
12:21;13:16,21;14:4	law (1)	20,22,23;10:1,3;11:3,	21;13:21;15:14;20:5,	10:11,19,22;12:19;
investments (3)	6:6	7,19,25;12:6,9,9,23;	20,22	13:9,10;17:2;19:20;
		17:12		20:6
7:19;10:21;11:2	least (2)		Moving (1)	
investor (1)	8:3,18	markets (22)	19:2	online (2)
10:2	left (1)	8:2,5,6,14,15,23,	much (7)	12:6,10
ironically (1)	9:17	24,25;9:2,4,6,7,8,13,	9:8,10;12:7,13,15;	only (2)
13:19	less (1)	18;10:12,15,15;11:4,	14:11;19:3	6:19;14:14
irrelevant (1)	11:6	7;12:2;15:10	Murcko (1)	OPEB (12)
			3 7	
8:13	liability (8)	matters (1)	20:8	4:14,16,25;5:24;
iShares (2)	17:4,10,24,25;	6:9	muted (1)	6:23;13:10;14:2;
10:24;11:1	18:2;19:14,16,20	May (6)	9:5	16:21;17:17,25;
issue (1)	likely (2)	3:24;6:7,13;7:24;	myself (2)	19:14,20
5:10	11:23;12:4	20:11;21:11	4:10;6:19	Open (1)
5.10	line (5)	McFarland (12)	,	21:6
т			N T	
J	3:20;11:12,12;	7:10,11,11,20;13:3,	N	opposed (7)
	15:15,17	7;14:15,19,23;15:7,		4:8,8;12:12;14:10,
Janet (7)	list (4)	10,13	need (2)	12;15:11;20:14
3:11,25;6:17;13:2;	6:19,20,22,24	mean (3)	6:13;12:24	order (1)
14:6;20:12;21:13	listed (1)	6:18;7:2;15:5	needed (1)	3:8
Jason (2)	20:21	medical (1)	16:23	out (6)
L		I .	1	1

	April 0, 2020
25 over (11) 5:13,15,24,718, perform (1) 13:17,13:16 performance (5) 7:23,25;10:23; present (5) 13:22; reach (1) reserving (1) 19:7 performed (2) reach (1) reach (1) reserving (2) 16:41.8 periodic (1) performed (2) periodic (1) period	mired (2)
Si3,15,24,718, Perform (1)	
22;82,47,8,10;10:20 verall (2) performance (5) 11:17;13:16 overfunded (1) 11:17;13:16 overfunded (2) 11:14;18:3 performed (2) 15:21;16:16;20:5 president (1) 19:3 read (2) read (2) read (1) read (2)	
overall (2)	
11:17;13:16 7:23;25;10:23; 15:21;16:16;20:5 11:4 Resorver werding (1) 19:7 10:7;11:15 real (2) 10:12 real (1) 10:12 real (1) 10:12 resoint (1) 10:13 resoint (1) 10:12 resoint (1) 10:12 resoint (1) 10:12 resoint (1) 10:13 resoint (1) 10:13 resoint (1) 10:13 resoint (1) 10:13 received (1) 10:12	ervation (1)
Overfunded (1)	
19:7 overview (2)	serve (1)
Overview (2)	3:16
16:4,18	solution (3)
16:4,18	20:6,6,7
P	olutions (1)
P	
Package (1) Sila Periods (3) Periods (3) Periods (3) Page (8) Page (8) Page (8) Page (8) Page (1) Pittsburgh (2) Pitts	
package (1)	
Sin Sin	
Page (8) 8.99.13;10:3,18; 118:17;12:16,16 Pittsburgh (1) 6.19 plans (2) 17.9 portfolio (8) portfolio (8) paging (1) 18:14 protect (1) patience (1) 19:12:22,25; 10:2 political (1) political	
Record (1)	6:18,23;17:1
11:8,17;12:16,16 pages (2) 6:19 pans (2) 17:9 pans (2) 17:28 pm (3) 6:5;20:7 receive (1) 16:5 return projected (3) 17:12 receive (1) 17:12 recommendation (4) 17:14:18:16 17:14:18:16 recoive (1) 17:14:18:16 recoive (1) 17:14:18:19 recoive (1) 17:15 recoive (1) 17:15 reduced (1) 17:15 recoive (1) 17:15 reduced (1) 17:15 reduced (1) 17:15 reduced (1) 17:15 respected (1) 17:15 recoive (1) 17:15 recoive (1) 17:15 reduced (1) 17:15 reduced (1) 17:15 recoive (1) 17:15 recoive (1) 17:15 recoive (1) 17:15 reduced (1) 17:15 reduced (1) 17:15 reduced (1) 17:15 reduced (1) 17:15 recoive (1) 17:15 recoive (1) 17:15 recoive (1) 17:15 reduced (1) 17:15 reduced (1) 17:15 reduced (1) 17:15 recoive (1) 17:15 reduced (1) 17:15 reduced (1) 17:15 reduced (1) 17:15 reduced (1) 17:15 reduce	
Pages (2)	9:1,18
Record (1) Particularly (2) Particularly (2) Particularly (2) Particularly (3) Particularly (4) Particularly (5) Particularly (5) Particularly (5) Particularly (7) Particularly (7)	irees' (2)
Record (1) Particularly (2) Particularly (2) Particularly (2) Particularly (3) Particularly (4) Particularly (5) Particularly (5) Particularly (5) Particularly (7) Particularly (7)	8:18;19:5
pain (1) 19:22,23 pm (3) 6:5;20:7 7:ceeived (1) 7:25;9:2;11:22; 15:2 20:8 projected (3) 5:13;16:24;18:16 projected (3) 19:13 19:13 19:13 19:13 19:13 19:13 19:13 19:14 19:19	urn (3)
12:8	5:23;17:14,20
part (4)	
T:25;9:2;11:22; Sisting Sister	
15:2	3:10,12;9:5,15,20
participate (1) 21:5 9:23,25;18:23; 19:13 5:13 17:14;18:9 RFP (1) 19:2 17:16 political (1) police (1) police (1) police (1) police (1) 10:9;12:22,25; 13:7,15,17;14:5,16, patience (1) 10:9;12:22,25; 13:7,15,17;14:5,16, patient (1) 20,25 political (1) post-65 (1) 19:17;19;18:16,25; positive (2) position (3) post-65 (1) 19:5,6 PC (1) post-65 (1) 17:6 post-Medicare (1) 17:9 post-Medicare (1) 17:9 post-medical (1) post-medi	
21:5	7:14;16:17
participating (1) 19:13 points (1) 5:13 protect (1) 17:14;18:9 record (1) RFP (19:19:19:19:19:19:19:19:19:19:19:19:19:1	risited (1)
21:16 particularly (1)	
Description Particularly (1)	P (1)
particularly (1) 18:14 police (1) provide (1) Records (1) 10:9 partner (1) 4:20 5:8 21:7 14:3 7:16 policy (10) provided (1) recovery (1) 16:1 patience (1) 10:9;12:22,25; 21:4 12:13 right-h 10:2 13:7,15,17;14:5,16, provided (1) reduced (1) 9:19 patient (1) 20.25 political (1) reduced (1) 9:19 12:1 political (1) 6:8 3:19,20,21;6:9; 17:15 risk (1) 19:15 population (3) 21:3,4 refer (1) 6:21 19:17,18,19 portfolio (8) 9:13,14 refer (1) 3:8;1 paying (2) 9:10,12;10:12,19, 20;11:13,18,20 p:16 reflects (1) 3:8;1 payment (6) 4:18,19;17:9; 6:14,20;10:7 quarterly (2) regard (1) 13:4 payments (4) 6:13;7:4 quick (2) regarding (1) S&P (2 19:9 9:20;11:11 quicker (2) <t< td=""><td>9:24</td></t<>	9:24
Position (3) Position (4) Position (5) Position (6) Position (6) Positeriement (1) Positeriement	
Partner (1)	0:9,18;12:20,21;
Total	4:3,15,18,24;15:7;
patience (1)	
10:2	
patient (1) 20,25 6:5 17:15 risk (1) 12:1 political (1) 6:8 3:19,20,21;6:9; 17:6,23 role (1) 19:15 population (3) 21:3,4 refer (1) 6:21 pay (2) 19:17,18,19 put (2) 3:15 Roll (2 12:7;17:19 portfolio (8) 9:13,14 reflect (1) 3:8;1 paying (2) 9:10,12;10:12,19, 20;11:13,18,20 preflects (1) 8:21 payment (6) 20;11:13,18,20 position (3) 9:16 8:21 4:18,19;17:9; 6:14,20;10:7 quarterly (2) regard (1) 8:21 payments (4) 6:13;7:4 quick (2) regarding (1) S&P (2 17:19;18:16,25; positive (2) 16:4,17 19:14 8:21 payroll (2) Post (1) 12:13,15 9:24 21:1' 19:5,6 3:4 quickly (1) reminder (1) same (9 PC (1) post-65 (1) 16:1 6:9 12:2 20:8 17:6	
Table Patrick (1)	
Patrick (1) 6:8 3:19,20,21;6:9; 17:6,23 role (1) pay (2) 19:17,18,19 put (2) 3:15 Roll (2 12:7;17:19 portfolio (8) 9:13,14 reflect (1) 3:8;1 paying (2) 9:10,12;10:12,19, 20;11:13,18,20 P:13,14 reflect (1) 3:8;1 payment (6) 9:10,12;10:12,19, Q reflects (1) 8:21 payment (6) 6:14,20;10:7 quarterly (2) regard (1) 18:17,21;20:7 positions (2) 4:13,18 13:4 payments (4) 6:13;7:4 quick (2) regarding (1) S&P (2 19:9 9:20;11:11 quick (2) remains (1) safe (1) 19:9 9:20;11:11 quicker (2) remains (1) safe (1) 19:5,6 3:4 quickly (1) reminder (1) same (9 19:5,6 3:4 quickly (1) reminder (1) same (9 10:0 post-65 (1) 16:1 6:9 12:2 18:22 post-Medicare (1) 3:16,17 </td <td></td>	
19:15	0:14
pay (2) 19:17,18,19 put (2) 3:15 Roll (2) paying (2) 9:10,12;10:12,19, 17:2 Russell payment (6) 20;11:13,18,20 Q reflects (1) 8:21 payment (6) position (3) 9:16 8:21 18:17,21;20:7 positions (2) 4:13,18 13:4 payments (4) 6:13;7:4 quick (2) regard (1) S&P (2 19:9 9:20;11:11 quicker (2) remains (1) safe (1) 19:5,6 3:4 quickly (1) reminder (1) same (9 PC (1) post-65 (1) 16:1 6:9 12:2 peak (1) 17:6 quorum (2) reminding (1) 14:5 pension (1) postretirement (1) 3:16,17 6:11 saying rendered (1) 4:4;1 quorum (2) reminding (1) 4:4;1 postretirement (1) R 20:8 second report (11) 4:2;1	e (1)
pay (2) 19:17,18,19 put (2) 3:15 Roll (2) paying (2) 9:10,12;10:12,19, 17:2 Russell payment (6) 20;11:13,18,20 Q reflects (1) 8:21 payment (6) position (3) 9:16 8:21 18:17,21;20:7 positions (2) 4:13,18 13:4 payments (4) 6:13;7:4 quick (2) regard (1) S&P (2 19:9 9:20;11:11 quicker (2) remains (1) safe (1) 19:5,6 3:4 quickly (1) reminder (1) same (9 PC (1) post-65 (1) 16:1 6:9 12:2 peak (1) 17:6 quorum (2) reminding (1) 14:5 pension (1) postretirement (1) 3:16,17 6:11 saying rendered (1) 4:4;1 quorum (2) reminding (1) 4:4;1 postretirement (1) R 20:8 second report (11) 4:2;1	5:21
12:7;17:19	
paying (2) 9:10,12;10:12,19, 20;11:13,18,20 Q reflects (1) 9:16 Russell reflects (1) payment (6) position (3) quarterly (2) regard (1) 8:21 18:17,21;20:7 payments (4) 6:14,20;10:7 positions (2) 4:13,18 quick (2) regarding (1) S&P (2) 17:19;18:16,25; payroll (2) positive (2) 16:4,17 quicker (2) remains (1) safe (1) 19:5,6 3:4 quickly (1) 9:24 21:1 21:1 19:5,6 3:4 quickly (1) reminder (1) same (9) PC (1) 20:8 peak (1) 18:22 pension (1) 17:6 post-Medicare (1) 17:9 postretirement (1) 3:16,17 feight (2) reminding (1) post-def (1) quorum (2) 14:5, pendered (1) quorum (2) rendered (2) quorum (2) rendered (3) quorum (2) rendered (3) quorum (2) <	3:8;16:20
19:9,10	
payment (6) position (3) quarterly (2) regard (1) 18:17,21;20:7 positions (2) 4:13,18 13:4 payments (4) 6:13;7:4 quick (2) regarding (1) S&P (2) 17:19;18:16,25; positive (2) 16:4,17 19:14 8:21: 19:9 9:20;11:11 quicker (2) remains (1) safe (1) 19:5,6 3:4 quickly (1) reminder (1) same (9) PC (1) post-65 (1) 16:1 6:9 12:2 20:8 17:6 quorum (2) reminding (1) 14:5 peak (1) post-Medicare (1) 3:16,17 6:11 saying rendered (1) 4:4;1 pension (1) postretirement (1) R 20:8 second report (11) 4:2;1	, ,
4:18,19;17:9; 6:14,20;10:7 quarterly (2) regard (1) 18:17,21;20:7 positions (2) 4:13,18 13:4 payments (4) 6:13;7:4 quick (2) regarding (1) S&P (2) 17:19;18:16,25; positive (2) 16:4,17 19:14 8:21: 19:9 9:20;11:11 quick (2) remains (1) safe (1) 19:5,6 3:4 quickly (1) reminder (1) same (9) PC (1) post-65 (1) 16:1 6:9 12:2 20:8 17:6 quorum (2) reminding (1) 14:5 peak (1) post-Medicare (1) 3:16,17 6:11 saying rendered (1) 4:4;1 pension (1) postretirement (1) R 20:8 second report (11) 4:2;1	1.21
18:17,21;20:7 positions (2) 4:13,18 13:4 payments (4) 6:13;7:4 quick (2) regarding (1) S&P (2 17:19;18:16,25; positive (2) 16:4,17 19:14 8:21: 19:9 9:20;11:11 quicker (2) remains (1) safe (1) 19:5,6 3:4 quickly (1) reminder (1) same (9 PC (1) post-65 (1) 16:1 6:9 12:22 20:8 17:6 quorum (2) reminding (1) 14:5 peak (1) post-Medicare (1) 3:16,17 6:11 saying 18:22 17:9 rendered (1) 4:4;1 pension (1) postretirement (1) R 20:8 second 6:8 5:6 report (11) 4:2;1	
payments (4) 6:13;7:4 quick (2) regarding (1) S&P (2) 17:19;18:16,25; positive (2) 16:4,17 19:14 8:21: 19:9 9:20;11:11 quicker (2) remains (1) safe (1) payroll (2) Post (1) 12:13,15 9:24 21:12 19:5,6 3:4 quickly (1) reminder (1) same (2) PC (1) post-65 (1) 16:1 6:9 12:22 20:8 17:6 quorum (2) reminding (1) 14:5 peak (1) post-Medicare (1) 3:16,17 6:11 saying 17:9 rendered (1) 4:4;1 pension (1) postretirement (1) R 20:8 second report (11) 4:2;1	\mathbf{S}
17:19;18:16,25; positive (2) 16:4,17 19:14 8:21; 19:9 9:20;11:11 quicker (2) remains (1) safe (1) 19:5,6 3:4 quickly (1) reminder (1) same (1) PC (1) post-65 (1) 16:1 6:9 12:2; 20:8 17:6 quorum (2) reminding (1) 14:5; peak (1) post-Medicare (1) 18:22 17:9 rendered (1) 4:4;1 pension (1) postretirement (1) 5:6 R 20:8 report (11) 4:2;1 19:14 8:21 remains (1) safe (1) 12:13,15 9:24 21:11 same (1) 6:9 12:22 12:11 12:13,15 16:1 6:9 12:22 12:11 16:1 6:9 12:22 12:11 16:1 6:9 12:22 12:11 16:1 6:9 12:22 12:11 16:1 16:1 6:9 12:22 12:11 16:1	
17:19;18:16,25; positive (2) 16:4,17 19:14 8:21; 19:9 9:20;11:11 quicker (2) remains (1) safe (1) 19:5,6 3:4 quickly (1) reminder (1) same (1) PC (1) post-65 (1) 16:1 6:9 12:2; 20:8 17:6 quorum (2) reminding (1) 14:5; peak (1) post-Medicare (1) 18:22 17:9 rendered (1) 4:4;1 pension (1) postretirement (1) 5:6 R 20:8 report (11) 4:2;1 19:14 8:21 remains (1) safe (1) 12:13,15 9:24 21:11 same (1) 6:9 12:22 12:11 12:13,15 16:1 6:9 12:22 12:11 16:1 6:9 12:22 12:11 16:1 6:9 12:22 12:11 16:1 6:9 12:22 12:11 16:1 16:1 6:9 12:22 12:11 16:1	P (2)
19:9 9:20;11:11 quicker (2) remains (1) safe (1) payroll (2) Post (1) 12:13,15 9:24 21:1' 19:5,6 3:4 quickly (1) reminder (1) same (9) PC (1) post-65 (1) 16:1 6:9 12:2' 20:8 17:6 quorum (2) reminding (1) 14:5 peak (1) post-Medicare (1) 3:16,17 6:11 saying 18:22 17:9 rendered (1) 4:4;1 pension (1) postretirement (1) R 20:8 second 6:8 5:6 report (11) 4:2;1	3:21;9:15
payroll (2) Post (1) 12:13,15 9:24 21:11 19:5,6 3:4 quickly (1) reminder (1) same (9) PC (1) post-65 (1) 16:1 6:9 12:22 20:8 17:6 quorum (2) reminding (1) 14:5 peak (1) post-Medicare (1) 3:16,17 6:11 saying 18:22 17:9 rendered (1) 4:4;1 pension (1) postretirement (1) R 20:8 second 6:8 5:6 report (11) 4:2;1	
19:5,6 3:4 quickly (1) reminder (1) same (9)	
PC (1) post-65 (1) 16:1 6:9 12:2: 20:8 17:6 quorum (2) reminding (1) 14:5: peak (1) post-Medicare (1) 3:16,17 6:11 saying 18:22 17:9 rendered (1) 4:4;1 pension (1) postretirement (1) R 20:8 second 6:8 5:6 report (11) 4:2;1	
20:8	12:22;13:10,11,25;
peak (1) post-Medicare (1) 3:16,17 6:11 saying 18:22 17:9 rendered (1) 4:4;1 pension (1) postretirement (1) R 20:8 second 6:8 5:6 report (11) 4:2;1	
18:22 pension (1) postretirement (1) R 20:8 second report (11) 4:4;1 6:8 report (11) 4:4;1 20:8 report (11) 4:2;1	4:5,25;15:2;19:2,3
pension (1) postretirement (1) R 20:8 report (11) second 4:2;1	
6:8 report (11) 4:2;1	1:4;14:7;20:15
	ond (2)
	1:2;11:12
per (1)	ond-quarter (1)
6:7 17:9 5:22,23;17:5,6,12, 25;8:7,8;9:14;15:14, 12:4	
	onds (4)
	1:3;14:6;20:13;
10,18,18,19,24;10:7, premium (3) rates (1) 8:22 21:1:	21:15

1 -	it Denemes Trust Fund	1	1	April 6, 2020
seem (1)	7:2,4;10:24	three (1)	17:12	9:9
		5:18		
8:15	specific (1)		upon (1)	Yvonne (6)
sell (1)	5:8	three-quarters (1)	5:21	3:13;4:1,3;14:11;
10:16	specified (1)	19:16	use (1)	20:13;21:15
sellers (1)	10:9	timeline (1)	4:16	
9:7	spending (1)	4:19	using (3)	1
semi-annual (1)	4:15	times (1)	17:20;18:10,12	_
3:5	stabilize (1)	11:3	17.20,10.10,12	1 (4)
			₹7	1 (4)
send (3)	8:19	today (1)	\mathbf{V}	6:7,13;9:3;20:6
16:1,2,7	stabilized (2)	8:15		1.6 (2)
sent (1)	8:16;9:3	top (2)	valuation (3)	17:4,10
6:9	start (5)	9:17;19:6	16:22,25;19:12	1/2 (2)
service (1)	7:12;9:12;10:18;	total (1)	value (4)	11:16,21
6:5	11:8;19:9	17:25	5:11,14,20,24	10 (4)
services (1)	started (2)	toward (1)	values (5)	9:18,19;10:17,18
20:7	7:13;11:14	13:11	7:21,22,24;8:1;	11th (1)
seven (2)	starting (2)	transcript (1)	10:3	16:8
5:19,21	8:7;12:6	21:3	verbally (1)	12.7 (1)
shape (1)	state (1)	transfer (2)	8:11	11:21
12:12	6:7	4:13;19:19	versus (2)	12/31/19 (4)
	stated (1)			
share (1)		Transfers (2)	8:12;9:19	16:18,24;18:1,5
19:3	6:20	4:20,22	volatile (5)	12th (1)
show (1)	statement (2)	transition (1)	8:3;9:13;10:12;	16:8
7:21	6:12;16:23	10:20	11:3,5	13 (3)
shown (2)	still (1)	treated (1)	volatility (2)	9:10;11:8,9
7:23,25	9:23	13:25	11:2,23	14 (1)
shows (7)	stimulus (4)	trillion (1)	11.2,23	11:8
		8:18	\mathbf{W}	
7:21;9:14,15,18,	8:17,18;9:6;12:14		vv	15 (1)
20;10:3;12:17	stocks (1)	Trust (14)		12:16
side (2)	8:22	3:5;4:14,16,25;	Walters (2)	17.25 (1)
9:17,19	study (1)	5:24;6:23;13:8;	7:12,15	8:21
significantly (2)	19:11	17:14,17,17,19,21;	way (3)	18 (1)
8:5;11:19	subject (1)	19:8,10	9:15;13:25;19:20	16:15
signify (3)	13:21	trustee (4)		19 (1)
			ways (1)	
4:4;14:7;20:15	suggested (1)	6:14,23,24,25	4:15	16:20
similar (1)	14:12	trustees (4)	week (2)	1926 (1)
18:20	suggesting (1)	5:4;6:11,21;13:18	10:6;11:22	9:16
simple (1)	13:5	try (1)	welcome (1)	1st (1)
10:16	Sunshine (1)	16:2	20:4	4:18
simply (1)	21:7	turn (1)	Whereupon (2)	1.10
				2
9:21	Sure (8)	7:18	3:1;21:18	2
size (1)	7:7;9:23;15:5,20,	two (2)	wishes (1)	
12:20	20;16:10;19:21,24	10:20;17:25	3:20	2.5 (1)
skip (2)	system (1)	type (3)	wishing (1)	19:6
8:8,10	12:11	7:5;11:7;21:6	3:21	2/29 (1)
			3.41	
	·		3.21	, ,
slides (1)		types (1)		11:10
slides (1) 16:6	T		Y	11:10 2/29/20 (1)
slides (1) 16:6 slight (1)	T	types (1) 11:2	Y	11:10 2/29/20 (1) 7:23
slides (1) 16:6 slight (1) 18:15	T talk (1)	types (1)	Y year (22)	11:10 2/29/20 (1) 7:23 2:03 (2)
slides (1) 16:6 slight (1) 18:15 slightly (5)	T	types (1) 11:2	Y	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7
slides (1) 16:6 slight (1) 18:15	T talk (1)	types (1) 11:2 U	year (22) 4:21,23,25;6:5;	11:10 2/29/20 (1) 7:23 2:03 (2)
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20	T talk (1) 7:18 tanked (1)	types (1) 11:2 U ugly (1)	year (22) 4:21,23,25;6:5; 8:11,21;9:10,24;	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1)
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3)	T talk (1) 7:18 tanked (1) 11:19	types (1) 11:2 U ugly (1) 12:5	Y year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25;	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25	T talk (1) 7:18 tanked (1) 11:19 target (4)	types (1) 11:2 U ugly (1) 12:5 under (1)	year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11,	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4)
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25 Solicitor (8)	T talk (1) 7:18 tanked (1) 11:19 target (4) 10:8,10,13,13	types (1) 11:2 U ugly (1) 12:5 under (1) 5:5	Y year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11, 19,20,21;19:4,8	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4) 7:22;9:18,18,24
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25 Solicitor (8) 3:13,15;5:3;6:17;	T talk (1) 7:18 tanked (1) 11:19 target (4) 10:8,10,13,13 targets (1)	types (1) 11:2 U ugly (1) 12:5 under (1) 5:5 unless (1)	year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11, 19,20,21;19:4,8 yearly (1)	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4) 7:22;9:18,18,24 20.89 (1)
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25 Solicitor (8) 3:13,15;5:3;6:17; 7:8;13:14;21:1,9	T talk (1) 7:18 tanked (1) 11:19 target (4) 10:8,10,13,13 targets (1) 13:11	types (1) 11:2 U ugly (1) 12:5 under (1) 5:5 unless (1) 13:9	year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11, 19,20,21;19:4,8 yearly (1) 4:24	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4) 7:22;9:18,18,24 20.89 (1) 8:24
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25 Solicitor (8) 3:13,15;5:3;6:17; 7:8;13:14;21:1,9 solicitor's (1)	T talk (1) 7:18 tanked (1) 11:19 target (4) 10:8,10,13,13 targets (1)	types (1) 11:2 U ugly (1) 12:5 under (1) 5:5 unless (1)	year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11, 19,20,21;19:4,8 yearly (1)	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4) 7:22;9:18,18,24 20.89 (1)
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25 Solicitor (8) 3:13,15;5:3;6:17; 7:8;13:14;21:1,9	T talk (1) 7:18 tanked (1) 11:19 target (4) 10:8,10,13,13 targets (1) 13:11	types (1) 11:2 U ugly (1) 12:5 under (1) 5:5 unless (1) 13:9	year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11, 19,20,21;19:4,8 yearly (1) 4:24 years (3)	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4) 7:22;9:18,18,24 20.89 (1) 8:24
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25 Solicitor (8) 3:13,15;5:3;6:17; 7:8;13:14;21:1,9 solicitor's (1) 5:2	T talk (1) 7:18 tanked (1) 11:19 target (4) 10:8,10,13,13 targets (1) 13:11 Thanks (1) 15:19	types (1) 11:2 U ugly (1) 12:5 under (1) 5:5 unless (1) 13:9 unstable (1) 4:15	year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11, 19,20,21;19:4,8 yearly (1) 4:24 years (3) 5:15,25;10:20	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4) 7:22;9:18,18,24 20.89 (1) 8:24 2000 (1) 8:21
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25 Solicitor (8) 3:13,15;5:3;6:17; 7:8;13:14;21:1,9 solicitor's (1) 5:2 somewhat (4)	T talk (1) 7:18 tanked (1) 11:19 target (4) 10:8,10,13,13 targets (1) 13:11 Thanks (1) 15:19 Theresa (1)	types (1) 11:2 U ugly (1) 12:5 under (1) 5:5 unless (1) 13:9 unstable (1) 4:15 up (10)	year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11, 19,20,21;19:4,8 yearly (1) 4:24 years (3) 5:15,25;10:20 yesterday (1)	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4) 7:22;9:18,18,24 20.89 (1) 8:24 2000 (1) 8:21 2008 (1)
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25 Solicitor (8) 3:13,15;5:3;6:17; 7:8;13:14;21:1,9 solicitor's (1) 5:2 somewhat (4) 8:13,16;9:3,5	T talk (1) 7:18 tanked (1) 11:19 target (4) 10:8,10,13,13 targets (1) 13:11 Thanks (1) 15:19 Theresa (1) 3:9	types (1) 11:2 U ugly (1) 12:5 under (1) 5:5 unless (1) 13:9 unstable (1) 4:15 up (10) 8:15;9:2,7,22,25;	year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11, 19,20,21;19:4,8 yearly (1) 4:24 years (3) 5:15,25;10:20 yesterday (1) 10:5	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4) 7:22;9:18,18,24 20.89 (1) 8:24 2000 (1) 8:21 2008 (1) 12:12
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25 Solicitor (8) 3:13,15;5:3;6:17; 7:8;13:14;21:1,9 solicitor's (1) 5:2 somewhat (4) 8:13,16;9:3,5 Sorry (1)	T talk (1) 7:18 tanked (1) 11:19 target (4) 10:8,10,13,13 targets (1) 13:11 Thanks (1) 15:19 Theresa (1) 3:9 Third (7)	types (1) 11:2 U ugly (1) 12:5 under (1) 5:5 unless (1) 13:9 unstable (1) 4:15 up (10) 8:15;9:2,7,22,25; 10:1,14,15;11:21;	year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11, 19,20,21;19:4,8 yearly (1) 4:24 years (3) 5:15,25;10:20 yesterday (1) 10:5 yesterday's (1)	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4) 7:22;9:18,18,24 20.89 (1) 8:24 2000 (1) 8:21 2008 (1) 12:12 2009 (1)
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25 Solicitor (8) 3:13,15;5:3;6:17; 7:8;13:14;21:1,9 solicitor's (1) 5:2 somewhat (4) 8:13,16;9:3,5 Sorry (1) 15:24	T talk (1) 7:18 tanked (1) 11:19 target (4) 10:8,10,13,13 targets (1) 13:11 Thanks (1) 15:19 Theresa (1) 3:9 Third (7) 6:6,10;7:9,13;11:1,	types (1) 11:2 U ugly (1) 12:5 under (1) 5:5 unless (1) 13:9 unstable (1) 4:15 up (10) 8:15;9:2,7,22,25; 10:1,14,15;11:21; 16:9	Y year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11, 19,20,21;19:4,8 yearly (1) 4:24 years (3) 5:15,25;10:20 yesterday (1) 10:5 yesterday's (1) 8:20	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4) 7:22;9:18,18,24 20.89 (1) 8:24 2000 (1) 8:21 2008 (1) 12:12 2009 (1) 18:22
slides (1) 16:6 slight (1) 18:15 slightly (5) 17:4;18:4,11,19,20 small (3) 8:22;10:7,25 Solicitor (8) 3:13,15;5:3;6:17; 7:8;13:14;21:1,9 solicitor's (1) 5:2 somewhat (4) 8:13,16;9:3,5 Sorry (1)	T talk (1) 7:18 tanked (1) 11:19 target (4) 10:8,10,13,13 targets (1) 13:11 Thanks (1) 15:19 Theresa (1) 3:9 Third (7)	types (1) 11:2 U ugly (1) 12:5 under (1) 5:5 unless (1) 13:9 unstable (1) 4:15 up (10) 8:15;9:2,7,22,25; 10:1,14,15;11:21;	year (22) 4:21,23,25;6:5; 8:11,21;9:10,24; 16:18,21,24,25; 17:15,22;18:8,9,11, 19,20,21;19:4,8 yearly (1) 4:24 years (3) 5:15,25;10:20 yesterday (1) 10:5 yesterday's (1)	11:10 2/29/20 (1) 7:23 2:03 (2) 3:1,7 2:35 (1) 21:18 20 (4) 7:22;9:18,18,24 20.89 (1) 8:24 2000 (1) 8:21 2008 (1) 12:12 2009 (1)

Other rost Employmen	t Benefits Trust Fund		April 8, 2020
	= 0 (4)		
5:5	5.9 (1)		
2018 (7)	18:5		
5:10,17;16:25;	500 (2)		
17:3,22;18:1,6	8:21;9:15		
2019 (8)	55 (1)		
3:23;5:19;17:3,15,	10:6		
23;18:3,8;20:9	10.0	_	
2020 (7)	6		
	U		
3:6;4:11;18:11,24;			
19:12;20:6,10	6 (4)		
2033 (1)	3:23;17:15,23;		
18:22	18:13		
21.84 (1)	6.7 (1)		
8:23	17:22		
24.3 (1)	6.75 (3)		
10:5	5:21;17:15;18:10		
24.5 (1)	60 (1)		
18:24	10:9		
24.6 (1)	625,000 (2)		
10:6	4:13,18		
25 (1)	_		
18:23	7		
25.5 (1)			
18:25	7 (2)		
29th (1)	8:9;9:13		
8:12	72 (2)		
	5:15,24		
3	72-year (1)		
3	5:13		
2 (2)			
3 (2)	73,179.43 (1)		
9:3;11:21	12:18		
3.8 (1)	75 (2)		
11:18	17:16;18:13		
31 (1)			
18:4	8		
31.45 (1)		-	
8:22	8 (1)		
31st (2)	10:3		
4:11;7:22	8.4 (2)		
35.8 (1)			
	11:15;17:24		
18:9	8th (1)		
36 (1)	3:6		
10:8			
36.2 (1)	9		
18:22		†	
36.5 (1)	9 (1)		
18:12	10:17		
	-		
4			
-	-		
4 (1)			
11:16			
4.85 (1)			
18:5			
429 (1)			
18:2			
465 (1)			
18:1			
	-		
5			
<u> </u>	_		
5 (1)			
5 (1)			
10:7			
	1	1	