

Construction Permit Tips

Quick Tips for Quick Applications



BEFORE YOU APPLY

Sign up for project alerts at pittsburghpa.buildingeye.com.

Email plirecords@pittsburghpa.gov for a copy of your current Certificate of Occupancy.

Consult checklists and bulletins and confirm all items are addressed fully.

Ensure project manager is aware of the entire scope of work in order to apply for any additional permit types such as **HVAC, electrical, sign**, etc.

Check with other agencies such as **PWSA, ACHD, DPW, ACCD and PA DOH** to ensure no other permits are required.



APPLICATION

We now offer **concurrent reviews with Zoning** to reduce permit review times. Caution-if Zoning approves a different project than was submitted to PLI, it must be re-reviewed by our plans examiner.

Phase your permits - You can apply for an interior demolition or foundation only permit while waiting for other building plans to go through review process.

Apply for trade permits at the same time as building permit (or as soon as plans are completed) to avoid delays. You can name the contractor at the time of permit issuance.

Any authorized agent can apply for permits.

When submitting for re-review, ensure that the design professional has addressed **all plan comments from our plan reviewer.**

Double check that all documentation from Zoning includes an **accurate and complete work description.** We cannot change this and will send you back to Zoning!



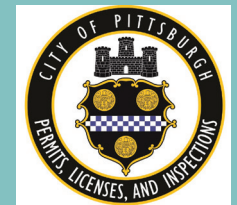
INSPECTIONS

Schedule an inspection when you are certain the job will be ready. Cancelling last minute or having the inspector conduct an inspection that will fail limits open time slots for jobs that are completed properly.

We now offer **OT inspections** if we cannot honor your request within 5 business days. Just contact your inspector on your permit for more info.

Ensure that your **third party electrical inspector** submits inspection record to us in a timely manner.

Keep the **STAMPED AND APPROVED** construction drawings on site at all times.



USEFUL LINKS



PLI Newsletter
pittsburghpa.gov/pli/communityresources/



buildingeye
pittsburghpa.buildingeye.gov/building



Permit Review timeline
pittsburghpa.gov/pli/permit-status



ACHD Plumbing Division
achd.net/plumbing/



DPW
pittsburghpa.gov/dpw/permit



PWSA
pgh2o.com/forms-permits



Allegheny County Conservation District
conservationsolutioncenter.org/



PA DOH
health.pa.gov

