


PBP FORM 290  PITTSBURGH BUREAU OF POLICE <i>"...honor, integrity, courage, respect, and compassion."</i>		SUBJECT: "POLICE VEHICLE COLLISION REVIEW BOARD"	ORDER NUMBER: 30-03
		PLEAC STANDARD: NONE	PAGE 1 OF 3
RE-ISSUE DATE: 01/30/2020	EFFECTIVE DATE: 11/27/2006	REVIEW MONTH: JUNE	RESCINDS: ALL PREVIOUS
			AMENDS: NONE

1.0 POLICY OR PURPOSE

- 1.1 This policy outlines the authority and operating procedures for the review of vehicle collisions involving members of the Pittsburgh Bureau of Police using PBP vehicles.
- 1.2 The Police Vehicle Collision Review Board shall be responsible for the review of collisions involving members of the Bureau of Police, and shall determine cause and make recommendations regarding corrective and preventive actions where possible.

2.0 DEFINITIONS

- 2.1 Collision - For the purpose of this policy, a "Police Vehicle Collision" is any collision of a Bureau of Police vehicle with another vehicle, stationary object, person, or animal that results in any property damage or personal injury.
- 2.2 PBP Vehicles – PBP Vehicles shall be defined as any motorized vehicle such as a car, wagon, truck, motorcycle, bicycle, watercraft, etc., owned by the City of Pittsburgh Bureau of Police. Additionally, this may include any private vehicle authorized for official police duty, or any specialty vehicle, e.g. lease car, taxicab, other city vehicle or any vehicle used by the Bureau of Police for official police duty (this shall not include the use of an officer's personal vehicle).

3.0 AUTHORITY, RESPONSIBILITIES AND DUTIES OF THE POLICE VEHICLE COLLISION REVIEW BOARD

- 3.1 The Police Vehicle Collision Review Board shall be responsible for conducting administrative reviews of vehicle collisions involving members of the Bureau of Police using PBP vehicles.
- 3.2 The Board will meet once a month (in conjunction with the Motor Vehicle Pursuit Review Board – *Refer to General Order #40-05.01*) to review all Bureau-wide vehicle collisions that occurred since the meeting of the Board during the previous month.
- 3.3 The only exception for reviewing all officer-involved collisions that occurred in the previous month shall be that any collisions that result in death or possible misdemeanor or felony criminal charges against an officer shall not be reviewed until the investigation into the collision has been completed.
 - 3.3.1 The Chief of Police will retain the authority to follow the normal course of departmental disciplinary action against an officer who has been involved in a collision resulting in death or possible criminal charges.
 - 3.3.2 Once there has been resolution of criminal charges filed against an officer involved in a collision, the Chief of Police may request that the Collision Review Board classify the severity (minor, moderate, major or severe) of the collision for "Prior Driving Record" classification for consideration in future incidents.
- 3.4 The Police Vehicle Collision Review Board will review all available information pertaining to officer-involved vehicle collisions and will identify causative and/or contributory factors where possible.
- 3.5 The Board shall serve in an advisory capacity by presenting findings and making recommendations to the Chief of Police.
 - 3.5.1 The recommendations will include suggestions that may pertain to training, policy, discipline, safety or any other issues of importance that arise from the review.

3.6 While the Board may make recommendations, the final discretion as to these recommendations shall remain with the Chief of Police.

4.0 COMPOSITION OF THE POLICE VEHICLE COLLISION REVIEW BOARD

4.1 The Police Vehicle Collision Review Board shall be comprised of the following permanent members:

4.1.1 Voting Members

- 4.1.1.1 Assistant Chief of Administration (Meeting Chairperson)
- 4.1.1.2 Assistant Chief of Operations
- 4.1.1.3 Assistant Chief of Investigations
- 4.1.1.4 Lieutenant/Sergeant at Large (appointed for one (1) calendar year)
- 4.1.1.5 Detective/Officer at Large (appointed for one (1) calendar year)

4.1.2 Non-Voting Members

- 4.1.2.1 Commander of Administration - shall address all policy and research issues.
- 4.1.2.2 Training Academy Lieutenant – shall address all training related issues.
- 4.1.2.3 Collision Investigation Unit Member - shall provide information regarding any investigation that may have been conducted regarding the collision being reviewed.
- 4.1.2.4 Fleet Operations Member – shall provide information concerning the PBP vehicle fleet and address any related fleet issues.
- 4.1.2.5 General Services Representative - shall provide information regarding any damages sustained to vehicles.

4.2 In the event a Board member is unable to attend the monthly meeting, that Board member shall appoint a designee to attend in their place.

4.3 A permanent Board member shall be excused from reviewing an officer-involved collision if, at any time, a conflict of interest arises. An example of a conflict of interest might be the review of a collision involving the family member of a Board member or the Board member him/herself. A designee shall be appointed to attend in their place.

5.0 PROCEEDINGS OF THE POLICE VEHICLE COLLISION REVIEW BOARD

5.1 The Police Vehicle Collision Review Board will meet once a month to review all Bureau-wide vehicle collisions that occurred since the meeting of the Board during the previous month.

5.2 At least one week prior to the scheduled date of the monthly meeting, the chairperson of the Board will publish a listing of the accidents that will be reviewed during the monthly meeting.

5.2.1 Any officer who was involved in a collision that will be reviewed by the Board during the monthly meeting may elect to appear in front of the Board to offer any explanation or additional information about the collision for consideration by the Board.

5.2.2 The officer may elect to be accompanied by his/her FOP representative.

5.2.3 Any officer working the AM shift may appear in front of the Police Vehicle Collision Review Board while they are working.

5.2.4 The appearance of the officer in front of the Police Vehicle Collision Review Board during any other shift, or while a member is on a pass day, will not be at the expense of the City, but on the officer's own time, and as such, will not entitle the officer to any overtime.

5.2.4.1 Officers assigned to PM, NT, or Split shifts may request to deviate their shift for the day in order to attend the CRB in an on-duty capacity.

5.3 The Board will review all available information pertaining to officer-involved vehicle collisions and will identify causative and/or contributory factors where possible.

5.4 At the discretion of the chairperson of the Board, any other individual who may provide expert testimony, consultation or advice, may be asked to attend meetings or provide written statements necessary for Board review.

6.0 RECOMMENDATIONS BY THE POLICE VEHICLE COLLISION REVIEW BOARD

- 6.1 The Board will consider several factors when preparing its report including the category of the collision, the nature and extent of injuries incurred, any property damage sustained, the officer's driver training records and the prior driving record of the involved officer(s).
- 6.2 At the conclusion of each meeting, the Assistant Chief of Administration shall submit a summary of pertinent information, findings and recommendations of the Police Collision Review Board by completing Form #49.3 "Collisions Involving Bureau of Police Vehicle Report – Collision Review Board Recommendations." This report shall then be forwarded to the Chief of Police for final review, determination and distribution.
- 6.3 If applicable, the Assistant Chief of Administration shall additionally be responsible for completing and submitting PBP Form #49.2 "Collisions Involving Bureau of Police Vehicles – Supervisory Errors Noted Report" in the event PBP collisions and supervisory errors need to be addressed by the Board. This report shall then be forwarded to the Chief of Police for final review, determination, and distribution.

7.0 RESPONSIBILITY OF THE CHIEF OF POLICE

- 7.1 The Chief of Police or his/her designee will make all final determinations with regard to any training, policy changes, discipline, safety issues or any other issues of importance that may arise from the review.

Approved By:



Scott Schubert
Chief of Police