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| PBP FORM 290  PITTSBURGH BUREAU OF POLICE <i>"...accountability, integrity and respect."</i> | | SUBJECT: "LICENSE TO CARRY FIREARM REVOCATION REQUESTS" | | ORDER NUMBER: 34-2 |
| | | PLEAC STANDARD: NONE | | PAGE 1 OF 2 |
| ISSUE DATE: 4/20/2016 | EFFECTIVE DATE: 3/01/2012 | ANNUAL REVIEW DATE: APRIL | RESCINDS: ALL PREVIOUS | AMENDS: |

1.0 POLICY/PURPOSE

- 1.1 It shall be the policy of the Pittsburgh Bureau of Police (PBP) to notify the appropriate Issuing Authority when it becomes necessary to request an individual's License to Carry Firearms (or equivalent) be revoked.
- 1.2 The purpose of this General Order is to explain the circumstances when a member of the Pittsburgh Bureau of Police may confiscate a License to Carry Firearms as well as to provide the process for requesting the Issuing Authority to revoke a License to Carry Firearms.

2.0 DEFINITIONS

- 2.1 Issuing Authority – The Government Entity that is authorized to issue a license or permit to carry a firearm in a concealed manner. In Pennsylvania, this Government Entity is the Sheriff of the county in which you reside or if a resident of a city of the first class, with the chief of police of that city.
- 2.2 License to Carry Firearms – A Pennsylvania issued document that allows an individual to carry a weapon in a concealed manner on their person or in a vehicle in the Commonwealth of Pennsylvania. This is also referred to as a Concealed Weapons Permit. For the purpose of this General Order, any out-of-State equivalent to a Pennsylvania License to Carry Firearms, shall be treated the same as a PA License to Carry Firearms.

3.0 CONFISCATING LICENSES

- 3.1 With few exceptions, PBP members shall not confiscate an individual's License to Carry Firearms.
- 3.2 PBP members shall confiscate an individual or individuals' License to Carry Firearms when any one or more of the following exceptions apply:
 - 3.2.1 The first exception will be when a License to Carry Firearms has been revoked by the Issuing Authority. The License shall be seized and forwarded to the Issuing Authority.
 - 3.2.2 The second exception will be when a License to Carry Firearms can be seized as evidence (i.e. the License appears to be altered/forged, the License has been presented as false ID). The License shall be seized and sent to the Property Room as with any other evidence.
- 3.3 Nothing in this section will prohibit a member of the PBP from taking physical possession of the License to Carry Firearms for the purpose of validating the license.
- 3.4 The License to Carry Firearms shall be returned to the individual, unless one of the exceptions in section 3.2 applies.

4.0 REVOKING LICENSES

- 4.1 A License to Carry Firearms can only be revoked by the Issuing Authority.
- 4.2 When members of the PBP have an articulable reason(s) to believe that an individual who has a valid License to Carry Firearms should have their license revoked, then that officer may submit a Special to the Pittsburgh Chief of Police stating the following:
 - 4.2.1 The reason(s) the license should be revoked,
 - 4.2.2 The name and DOB of the license holder,

- 4.2.3 The license number, and
- 4.2.4 The name of the Issuing Authority.

- 4.3 The Special will be addressed to the Chief of Police, through the member's chain of command. The Chief of Police will make the decision whether or not to forward the Special to the Issuing Authority for further action.

- 4.4 Possible reasons to submit a Special requesting the revocation of an individual's License to Carry Firearms include, but are not limited to:
 - 4.4.1 Individual is a person not to possess firearms, as per PA Statute
 - 4.4.2 Individual is arrested for a crime while in possession of a legal firearm
 - 4.4.3 Individual is committed to a mental health institution (201 or 302 committal)
 - 4.4.4 Individual carries or stores the firearm in an unsafe manner (i.e. on the seat of their vehicle, in plain view, while they patronize a bar)

Approved by:



Cameron McLay
Chief of Police