


PBP FORM 290  PITTSBURGH BUREAU OF POLICE <i>"...honor, integrity, courage, respect, and compassion."</i>		SUBJECT: "REAL TIME CRIME CENTER" (RTCC)	ORDER NUMBER: 43-13
		PLEAC STANDARD: NONE	PAGE 1 OF 2
ISSUE DATE: 4/2/2020	EFFECTIVE DATE: 4/2/2020	REVIEW MONTH: APRIL	RESCINDS: NONE
		AMENDS: NONE	

1.0 PURPOSE/POLICY

- 1.1 The purpose of this General Order is establish guidelines for the daily operation of the Pittsburgh Bureau of Police Real Time Crime Center.
- 1.2 It is the policy of the Pittsburgh Bureau of Police (PBP) to identify, disrupt, and prevent crime in real-time using intelligence led, proactive crime prevention methods that are directly aligned with community values. Real Time Crime Center personnel will be responsible for performing virtual directed patrol duties in alignment with planned prevention strategies, crime trends and emerging crime conditions. In addition, personnel will assist with criminal research as directed.

2.0 DEFINITIONS

- 2.1 Real Time Crime Center (RTCC) - A centralized law enforcement technology center, located at PBP Headquarters, which shall serve as the PBP's intelligence and resource synchronization hub, supporting a full spectrum of collective and intensive law enforcement efforts in order to prevent crime and to provide effective and efficient police service to the community, while at all times prioritizing citizen and officer safety. The RTCC shall be operational 24 hours a day/ 7 days a week.

3.0 PROCEDURES

- 3.1 The primary mission of the RTCC is to monitor calls for service and provide actionable intelligence to assist officers and detectives in the field. This will be accomplished through the monitoring of the Computer Aided Dispatch system (CAD), police radio communications, ShotSpotter Gunfire Location, Alert, and Analysis Service, License Plate Recognition program (LPR), and citywide cameras.
 - 3.1.1 The RTCC will continually monitor and prioritize all calls for service. The RTCC supervisor will triage each event to determine if the RTCC has the appropriate resources needed to provide safety intelligence or investigative assistance and will then facilitate the sharing of intelligence from the RTCC immediately with the officers and detectives in the field
 - 3.1.2 The RTCC will request that Dispatch add them to all active calls where adequate information is available to allow for RTCC personnel to continually provide information to the call either via the CAD comments section or directly relay the information to the responding officers or detectives over the police radio.
- 3.2 The RTCC will also provide assistance with criminal research when requested from officers or detectives involved in active investigations. RTCC personnel will respond to requests for information and assistance from PBP members or outside agencies and share relevant information accordingly.
 - 3.2.1 All requests must be submitted via email to [REDACTED] Requests should be as detailed as possible and shall contain the following information:
 - CCR #
 - Type of investigation
 - Specific nature of request
 - The context of the investigation
 - Any known information that may assist detectives in fulfilling the request.

3.2.2 The RTCC sergeants shall monitor and respond to all email service requests and will assign each request to RTCC personnel for follow up. RTCC personnel will complete the service request and then submit it to the sergeant for approval. The sergeant will then be responsible for forwarding the information to the requesting officer/detective. The RTCC sergeant shall document all completed work in the RTCC activity log.

4.0 PERSONNEL

- 4.1 The Chief of Staff or their designee shall be responsible for the overall administration of the RTCC.
- 4.2 The RTCC unified functions shall be performed through an arrangement of personnel, both sworn and civilian.
- 4.3 The RTCC shall be managed by the Intelligence lieutenant and three (3) sergeants.
- 4.3.1 The lieutenant shall be responsible for directing, managing and leading the efficient day to day operations of the RTCC.
- 4.3.2 The sergeants shall provide assistance to the lieutenant and are responsible for the coordination, accountability, and leadership of their assigned shift. Sergeants shall ensure that all members adhere to the RTCC Standard Operating Procedures.
- 4.4 Within 30 days of being assigned to the RTCC, all personnel shall be certified and compliant with 28 CFR, Part 23, "Criminal Intelligence Operating Systems", which provides clear standards for the treatment of intelligence, for the collection and storage of non-criminal information, and for protected health information.

5.0 INFORMATION GATHERING AND DISSEMINATION OF INFORMATION

- 5.1 Information gathering for intelligence purposes shall be premised on circumstances that provide a reasonable suspicion, as defined in 28 CFR, Part 23 entitled "Criminal Intelligence Operating Systems" and under the authority of the Criminal History Record Information Act (CHRIA), 18 Pa. C.S., Chapter 91, and The Juvenile Act, 42 Pa. C. S., Chapter 63 (Supp. 1992), that specific individuals or organizations may be planning or engaging in criminal activity.
- 5.2 The Pittsburgh Bureau of Police shall not collect or retain any information about individuals or organizations based solely on their religious, political, or social views or activities; their participation in a particular noncriminal organization or lawful event; or their race, ethnicities, citizenships, places of origin, ages, disabilities, genders, or sexual orientations. Members of the PBP shall not investigate activities protected by the First Amendment without reasonable suspicion that individuals or organizations may be planning or engaging in criminal activity.
- 5.3 Members shall not employ investigative techniques that are in violation of any applicable federal, state, or local ordinances and shall be only so intrusive as to gather sufficient information to prevent criminal conduct or the planning of criminal conduct.

Approved By:



Scott Schubert
Chief of Police