

# CITY OF PITTSBURGH

## DEPARTMENT OF PERMITS, LICENSES, AND INSPECTIONS

200 Ross Street, Suite 320, Pittsburgh, PA 15219  
Phone (412) 255-2175, fax (412) 255-2974



## BOARD OF LICENSE AND INSPECTIONS REVIEW

Alan Hord  
Julie Ascioffa  
Lauren Byrne Connelly  
Steve Mazza  
Tyi-Sanna Jones

### Board of License and Inspections Review Meeting Minutes

August 14th 2024 9:30 a.m.,

414 Grant Street Suite 646.

I. **Board Members present:**

- a. Steven Mazza
- b. Julie Ascioffa
- c. Tyi-Sanna Jones
- d. Alan Hord

II. **PLI Administrative Staff Present:**

- a. Sophia Lewis
- b. Amanda Lindner

III. **Call to Order:**

- a. 9:36 am
- b. Intro of new Board members

IV. **Review and Approval of Minutes from Previous Hearing:**

Approved

V. **New Appeals:**

- a. None

VI. **Continued Appeals:**

- a. None.

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VII. **Postponed Appeals**

- a. None.

VIII. **Board Decisions:**

- a. Purposed drafting and update amendment for LIR
- PLI proposed amendment to Rule 2 Section C to add that if a criminal complaint was submitted prior to receiving an appeal the LIR Board cannot hold a hearing violation
  - Board agreed to review
- b. Website Update
- Public confusing LIR and BOA applications on website
  - Board agreed website needs clearer communication and updated for the public
- c. Notices update
- Update language on notices also for more clear communication and directions for the public
  - Board agrees and will review all updates before publishing updates

IX. **PLI update:**

- a. None

X. **Public Comment:**

- a. None.

XI. **Adjournment:**

- a. 10:00 am