

<b>PBP FORM 290</b>  <b>PITTSBURGH BUREAU OF POLICE</b> <i>"...honor, integrity, courage, respect, and compassion."</i>		<b>SUBJECT:</b> <b>"PERSONAL APPEARANCE OF UNIFORMED MEMBERS OF THE BUREAU OF POLICE"</b>	<b>ORDER NUMBER:</b> <b>21-1</b>
		<b>PLEAC STANDARD:</b> <b>1.8.1</b>	<b>PAGE 1 OF 2</b>
<b>REVISE DATE:</b> <b>2/02/2017</b>	<b>EFFECTIVE DATE:</b> <b>11/26/2007</b>	<b>ANNUAL REVIEW DATE:</b> <b>APRIL</b>	<b>RESCINDS:</b> <b>ALL PREVIOUS</b>
		<b>AMENDS:</b> <b>ALL PREVIOUS</b>	

## **1.0 POLICY OR PURPOSE**

- 1.1 It is the policy of the Pittsburgh Bureau of Police that all members must present a neutral, uniform and well-groomed professional image to the public. Additionally, certain regulations are necessary to promote the personal safety of members of the Bureau of Police. For these reasons, supervisors will ensure compliance with the requirements set forth in the following policy.
- 1.2 This policy shall apply to all Pittsburgh Bureau of Police members wearing the police uniform, including those members who wear a modified uniform (Mobile Crime Unit, Quartermaster/Property Room, Training Academy, SWAT, EOD, SRT, and River Rescue).

## **2.0 PERSONAL APPEARANCE OF OFFICERS IN UNIFORM**

- 2.1 On duty uniformed officers will be well-groomed and meet the following standards:
  - 2.1.1 Hair will be neatly trimmed, shaped and arranged and the bulk or length of hair shall not interfere with the external design of the uniform cap or other authorized headgear. Forehead hair (bangs), pony tails, braids, etc., will not protrude from under the headband of the uniform cap or other authorized headgear. Hair shall be secured to the head in such a manner as to prevent it from hanging or swinging freely. The uniform cap will fit firmly and comfortably around the largest part of the head.
  - 2.1.2 A male officer's neck hair will not extend below the top edge of the uniform shirt collar nor cover any part of the ear. A female officer's neck hair will not extend below the bottom edge of the uniform shirt collar.
  - 2.1.3 Sideburns or hair worn in front of the ears will be neatly trimmed; not extend below the lowest part of the ear; not be flared; be of even width; and end with a horizontal line.
  - 2.1.4 Hair will not be adorned with any type of ornamentation nor be styled, sculpted or carved in radical fashions such as mohawk, punk, new wave, etc.
  - 2.1.5 Hair color will be limited to colors that are natural to the human species or conservative artificial variations.
  - 2.1.6 Hairpins, barrettes, hair-clips, or hair-bands should be black, dark blue, or should closely match the natural hair color so as not to be conspicuous.
  - 2.1.7 Decorative hat pins, exposed clips and any other type of ornamentation is prohibited.
  - 2.1.8 An officer's face will be clean-shaven. Mustaches are permissible and will be neatly trimmed; not be excessively bushy, rolled or curled. A mustache will not extend below the upper lip or beyond the outer points of the mouth.
    - 2.1.8.1 Exceptions for beards may be made due upon written diagnosis by a dermatologist. The dermatologist's diagnosis must include the extent and prognosis of the pseudo folliculitis barbae.
  - 2.1.9 A wig or hairpiece will conform to the same standards as stipulated for natural hair.
- 2.2 Members are permitted to use natural shades of make-up in moderate amounts.

## **3.0 WEARING OF JEWELRY WHILE IN UNIFORM**

- 3.1 Officers in uniform may wear a wristwatch and/or medical identification bracelet. Watches and medical identification bracelets shall be silver, gold, black or blue in color.
- 3.2 Engagement and/or wedding rings may be worn however, no more than a total of four (4) rings may be worn while in uniform.
  - 3.2.1 All rings must be worn between the hand and the first finger joint.

- 3.2.2 No rings shall be worn on the thumb or forefinger of either hand.
- 3.2.3 No "multiple-finger" rings shall be worn.

3.3 Officers may not wear earrings or ear studs.

3.4 Officers shall not wear any neck jewelry when wearing any open-neck shirt. It may not be visible at any time when worn with any other type of shirt. Bracelets, brooches, or any other item of adornment not prescribed to be worn as part of the official police uniform shall not be worn.

**4.0 BODY ART AND MODIFICATIONS** – Tattoos and other forms of body art/modification can be perceived as unprofessional or offensive. As a result, officers are cautioned that tattoos or other forms of body art/modification in both covered and concealed areas of their body should not represent alliance with any group or organization which could place the employee's impartiality and/or judgment into question, thereby, rendering them ineffective in law enforcement.

4.1 No body piercing jewelry shall be visible. This prohibition includes jewelry worn through a pierced ear, tongue, nose or eyebrows.

4.2 Visual sub-dermal or transdermal implants are prohibited, except for medical reasons. Visible branding or intentional scarring or mutilation must adhere to the tattoo policy outlined below.

4.3 No tattoo shall show protruding from the uniform from the base of the neck to the top of the head and from the base of the wrists to the tips of the fingers.

4.4 Tattoos on the exposed parts of the arms must be in good taste and not deemed offensive to contemporary community standards. The final discretion rests with the Chief of Police.

4.5 A tattoo deemed offensive shall be covered by a long sleeve shirt at all times when on duty.

**6.0 FINGERNAILS**

6.1 Fingernails shall be kept clean and neatly trimmed at all times.

6.2 Fingernails will not extend more than ¼ inch past the tip of the finger.

6.3 Fingernail polish, if worn, shall be clear.

6.4 Decals or ornamentation shall are not permitted to be worn when in uniform.

**7.0 EXCEPTIONS**

7.1 Any exception to the above stated policy shall only be permitted after written permission is received from the Chief of Police.

Approved By:



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Scott Schubert  
Chief of Police