



City of Pittsburgh
Operating Policies

Policy: Smoke-Free Workplace	Original Date: October 1, 2008
	Revised Date: August 5, 2009

PURPOSE: To establish a City of Pittsburgh policy in accordance with the Pennsylvania Clean Indoor Air Act requiring a smoke-free public place and workplace.

POLICY STATEMENT: It is the policy of the City of Pittsburgh to place the highest priority on the health and safety of its employees and all city residents. The city designates all public places and all workplaces as areas where smoking is strictly prohibited.

Disclaimer: No statements in this policy are intended or set forth as contractual commitments or obligations of the City to any individual employee or group of employees, or to establish an exception to the employment-at-will doctrine beyond that specified in the Civil Service Statutes and Rules or pertinent collective bargaining agreement. If there are differences between the various collective bargaining agreements and this policy, the pertinent collective bargaining agreement takes precedence.

DEFINITIONS

(The [Pennsylvania Alliance to Control Tobacco \(PACT\)](#) is a statewide tobacco control coalition dedicated to strengthening tobacco control legislation in Pennsylvania. CIA is the Clean Indoor Air Act.)

POLICY

Effective September 11, 2008 the Pennsylvania Clean Indoor Air Act requires that public places and workplaces must be smoke-free. This includes offices, schools, educational institutions, commercial establishments, enclosed shopping centers, retail stores, theaters, museums, libraries, enclosed or partially enclosed sports arenas, convention facilities, hospitals, health care facilities, health care clinics, no less than 75 percent of hotel or motel sleeping quarters, mass transportation (train, subway, bus, plane, taxicab, limousine), mass transportation stations, etc.

The Clean Indoor Air Act requires that “No Smoking” signs or the international “No Smoking” symbol be prominently posted at all entrances.

It is recommended that smoking be prohibited within 20 feet of a public facility entrance.

City of Pittsburgh managers are expected to know the law and to inform employees and customers about it. Managers will post “No Smoking” signs or the International “No Smoking” symbol at all entrances. Signs are available from the PACT website: www.PACTonline.org

Managers will ask employees and customers to put their cigarettes away or to leave the premises. If customers do not comply, the manager must contact the Pittsburgh Police.

Violations of the Clean Indoor Air Law should be reported to the Pennsylvania Department of Health Helpline: 1-877-835-9535, or the website: www.health.state.pa.us, or by mail to:
Pennsylvania Department of Health
Health and Welfare Building
7th & Forster Streets
Harrisburg, PA 17120

Penalties for non-compliance with the Clean Indoor Air Act by business owners, operators, or managers as well as individuals violating the law are monetary penalties from \$250 to \$1,000.