



City of Pittsburgh
Operating Policies

Policy: Workplace Bulletin Board City-Wide	Original Date: 03/01/09
	Revised Date:

PURPOSE: To establish a city-wide policy where by all departments comply with federal, state, and city employment laws, regulations and guidelines pertaining to the public posting of employment labor law literature.

POLICY STATEMENT: It is the responsibility of the City of Pittsburgh to maintain full compliance with all applicable statutes, regulations and executive orders pertaining to the public posting of employment labor law literature.

Disclaimer: No statements in this policy are intended or set forth as contractual commitments or obligations of the City to any individual employee or group of employees, or to establish an exception to the employment-at-will doctrine beyond that specified in the Civil Service Statutes and Rules or pertinent collective bargaining agreement. If there are differences between the various collective bargaining agreements and this policy, the pertinent collective bargaining agreement takes precedence.

POLICY

All departments and bureaus under the authority of the City of Pittsburgh (union and non-union), must strictly adhere to the labor and industry requirements for visibly posting all required posters and/or literature pertaining to employment labor law. Departments and Bureaus may obtain postings/literature from the Department of Personnel and Civil Service Commission at x2706. The postings must be displayed at all times, in a location for public viewing. The following is a list of required federal, state, and city postings/literature:

Federal

- Equal Employment Opportunity
- Federal Minimum Wage
- New Family & Medical Leave Act
- Military Family Leave
- USERRA – Uniformed Service Employment & Reemployment Right Act
- IRS Withholding Notice
- Payday Notice

State

- Child Labor Law
- Schedule of Minors
- Unemployment Compensation
- Equal Pay Law
- Right to Know Act
- Pennsylvania Minimum Wage
- Pennsylvania No Smoking Poster
- Employment Provisions of the PA Human Relations Act
- Public Accommodation Provisions

City

- City of Pittsburgh's EEO/AA Policy
- Grievance procedure for filing complaints of alleged employment discrimination
- Harassment Discrimination Retaliation Problems
- Medical treatment for work related injuries or illness